

**UNIVERSITY OF HOUSTON SYSTEM
BOARD OF REGENTS MEETING
August 17, 2010**

AGENDA

UNIVERSITY OF HOUSTON SYSTEM BOARD OF REGENTS MEETING

DATE: Tuesday, August 17, 2010

TIME: 8:30 a.m.

PLACE: Hilton University of Houston
Waldorf Astoria Ballroom E
Second Floor
4800 Calhoun
Houston, Texas 77204

Chair: Welcome W. Wilson, Sr.

Vice Chair: Jim P. Wise

Secretary: Nelda Luce Blair

I. **Board of Regents Meeting**

A. Call to Order

B. Open Forum

C. Approval of Minutes:

- February 16, 2010, Board of Regents Meeting
- May 18, 2010, Board of Regents Meeting

D. Resolution in Appreciation – Welcome W. Wilson, Sr.

BOR – 1

Action: Approval

E. Swearing-in Ceremony of New Student Regent - Andrew Cobos

II. **Committee Reports**

Items A through C were considered and approved by the Academic and Student Success Committee; the Facilities, Construction and Master Planning Committee; and the Endowment Management Committee on Tuesday, August 10, 2010. Items D through E were considered and approved by the Finance and Administration Committee and the Audit and Compliance Committee on Wednesday, August 11, 2010.

A. **Academic and Student Success Committee**

1. Promotion in Academic Rank – University of Houston System A&SS – 1
Approval
2. Faculty Emeriti Appointments – University of Houston, University of Houston-Clear Lake, University of Houston-Downtown A&SS – 2
Approval
3. 2010 – 2011 Staff Holiday Schedule – University of Houston System A&SS – 3
Approval
4. Approval of Appointment of Interim Vice President for Academic Affairs and Provost, University of Houston-Downtown A&SS – 4
Approval
5. Approval of Appointment of Vice President of University Advancement and External Affairs – University of Houston – Downtown A&SS – 5
Approval
6. Approval of Appointment of Interim Vice Chancellor/Vice President for Research and Technology Transfer – University of Houston System/University of Houston A&SS – 6
Approval
7. Approval of delegation of authority to the Chancellor or her designee to certify to the Texas Higher Education Coordinating Board that the University of Houston System Board of Regents has approved degree or certification program. A&SS – 7
Approval
8. New Master of Science Degree in Petroleum Completion and Well Intervention Engineering at the University of Houston – University of Houston A&SS – 8
Approval
9. New Master of Science Degree in Petroleum Well Design Engineering at the University of Houston – University of Houston A&SS – 9
Approval

B. Facilities, Construction and Master Planning Committee

1. Approval is requested to approve a revised Committee composition and Committee Policy for the System-wide Art Acquisition Committee – University of Houston System FCMP – 1

Approval

2. Approval of University Center Addition (Phase I) site, scope and program – University of Houston FCMP – 2

Approval

C. Endowment Management Committee

1. Approval to liquidate The Conrad N. Hilton Quasi Endowment for Facility Improvement – University of Houston System EM – 1

Approval

D. Finance and Administration Committee

1. Approval is requested to delegate authority to the Chancellor to negotiate and execute extension to the contract (K-09-003700) with Sempra Energy Solutions for providing electricity to all UHS components – University of Houston System F&A – 1

Approval

2. Approval is requested to delegate authority to the Chancellor to negotiate and execute an interlocal agreement with the Region VIII Education Service Center for the System – University of Houston System F&A – 2

Approval

3. Approval is requested to delegate authority to the Chancellor to create an alternative deferred compensation arrangement for certain employees under the Internal Revenue Code Section 415m – University of Houston System F&A – 3

Approval

4. Approval is requested to delegate authority to the Chancellor to negotiate and execute contracts up to \$44,200,000 for the design and construction of the University Center Addition (Phase I) and design of the existing University Center Transformation (Phase II) Project – University of Houston F&A – 4

Approval

5. Approval is requested to delegate authority to the Chancellor to negotiate and execute contracts up to \$1,897,000 for University of Houston Modular Office Park at the University of Houston Energy Research Park – University of Houston F&A – 5

Approval

6. Approval is requested to delegate authority to the Chancellor to negotiate and execute extension to the contract (K-07-00160) with Today's Business Solutions for providing office supplies to the University of Houston – University of Houston F&A – 6

Approval

7. Approval is requested to delegate authority to the Chancellor to negotiate and execute a contract for copier service to the University of Houston – University of Houston F&A – 7

Approval

8. Approval is requested to delegate authority to the Chancellor to negotiate and execute an asset purchase agreement and a management agreement, up to \$10 million, related to the purchase of a radio station for use by KUHF – University of Houston F&A – 8

Approval

9. Approval is requested to delegate authority to the Chancellor to negotiate and execute contracts associated with the sale of The University's Working Interest in Southwestern Energy Newsome Unit No. 1, Well No. 5 – University of Houston F&A – 9

Approval

E. Audit and Compliance Committee

1. UHS Internal Auditing Department Long-Range Internal Audit Plan, for Fiscal Years 2011-2013 – University of Houston System AUDIT – 1

Approval

III. Board of Regents Items

- A. Approval of Appointment of Interim President of the University of Houston-Victoria – University of Houston-Victoria BOR – 2

Approval

- | | | |
|----|---|---------|
| B. | Report regarding Legislative Appropriations Requests for the 81st Legislature – University of Houston System | BOR – 3 |
| | <u>Action:</u> Information | |
| C. | Review of working document exemplar of campus master plan for University of Houston-Victoria | BOR - 4 |
| | <u>Action:</u> Information | |
| D. | Update to the Board by UH Faculty Senate President on the ongoing Faculty Senate activities and initiatives for the upcoming year – University of Houston | BOR – 5 |
| | <u>Action:</u> Information | |
| E. | Update regarding Tier One – Moving the Needle in Research and Graduation Rates – University of Houston | BOR – 6 |
| | <u>Action:</u> Information | |
| F. | Approval is requested of the Proposed Revisions to the UH System Board of Regents Bylaws – University of Houston System | BOR – 7 |
| | <u>Action:</u> Approval | |
| G. | Proposed Calendar of Dates for the FY2010-FY2011 UH System Board of Regents Committee/Board Meetings – University of Houston System | BOR – 8 |
| | <u>Action:</u> Approval | |
| H. | Approval of the Current Board of Regents Planner for FY2011 – University of Houston System | BOR – 9 |
| | <u>Action:</u> Approval | |

IV. Chancellor’s Report regarding System-wide Accomplishments

V. Executive Session

- A. Section 551.071 – Consultation with System Attorneys
- B. Section 551.072 – Deliberations Concerning Purchase, Lease or Value of Real Property
- C. Section 551.073 – Deliberations about Negotiated Contracts for Prospective Gifts or Donations
- D. Section 551.074 – Personnel Matters, Including Appointment, Evaluation or Dismissal of Personnel

VI. Report and Action from Executive Session

VII. Chair's Report

VIII. Adjourn



**UNIVERSITY OF HOUSTON SYSTEM
BOARD OF REGENTS**

BOARD

AGENDA ITEM(S)

FOR

AUGUST 17, 2010

BOARD OF REGENTS MEETING

**UNIVERSITY OF HOUSTON SYSTEM
BOARD OF REGENTS AGENDA**

COMMITTEE:

ITEM: Resolution in Appreciation – Welcome W. Wilson, Sr.

DATE PREVIOUSLY SUBMITTED:

SUMMARY:

Approval is requested for a Resolution in Appreciation for Welcome W. Wilson, Sr., who was appointed to the Board of Regents in April 2006 and has served with exceptional distinction as Chairman of the Board of the University of Houston System for three consecutive years, 2007 – 2010.

SUPPORTING DOCUMENTATION: Resolution in Appreciation – Welcome W. Wilson, Sr.

FISCAL NOTE:

**RECOMMENDATION/
ACTION REQUESTED:** Approval

COMPONENT: University of Houston System

	DATE
	DATE
<i>Renu Khator</i>	<i>8/12/10</i>
CHANCELLOR	DATE

Renu Khator

**RESOLUTION IN APPRECIATION
WELCOME W. WILSON, SR.**

WHEREAS, Welcome W. Wilson, Sr., was appointed to the University of Houston System Board of Regents by Governor Rick Perry in April 2006 for a term ending in August 2011; and,

WHEREAS, Welcome W. Wilson, Sr., has served with exceptional distinction as Chairman of the Board for three consecutive years; and,

WHEREAS, during his tenure as Chairman of the Board Welcome W. Wilson, Sr. was – and continues to be – an indefatigable and committed advocate on behalf of the four University of Houston System universities, bringing the case for support before the Texas Legislature and the private, corporate, civic, and philanthropic sectors; and,

WHEREAS, Welcome W. Wilson, Sr., was – and continues to be – one of his alma mater’s most devoted, visible, active, and supportive alumni, giving dozens of speeches throughout the community and participating in innumerable student, faculty, staff, and alumni functions on the University of Houston campus; and,

WHEREAS, Welcome W. Wilson, Sr., was the inspiration for the fundraising campaign to name the Jack J. Valenti School of Communication at the University of Houston in memory and recognition of fellow UH alumnus and life-long friend; and,

WHEREAS, Welcome W. Wilson, Sr. worked tirelessly in support of Tier One state funding for the University of Houston in his role as Co-Chair of the state-wide Texans for Proposition Four, the group that advocated for the successful passage of a constitutional amendment that created a special fund for the state’s seven emerging research universities, including the University of Houston; and,

WHEREAS, Welcome W. Wilson, Sr., has kept “student success” as the overarching priority when making the tough decisions that involve the delicate linkages between budgets, tuition, and admissions requirements, among others, with the goal of preserving student access and diversity, affordability, and academic excellence,

NOW BE IT THEREFORE RESOLVED that the University of Houston System Board of Regents issues this resolution in appreciation of Welcome W. Wilson, Sr., in heartfelt gratitude and admiration for his remarkable, fruitful, and accomplished three years as Chairman of the Board.

Dated this _____ day of _____, 2010

Vice Chairman, Board of Regents
University of Houston System

Chancellor
University of Houston

UNIVERSITY OF HOUSTON SYSTEM
BOARD OF REGENTS AGENDA

COMMITTEE:

ITEM: Approval of appointment of Interim President for the University of Houston – Victoria.

DATE PREVIOUSLY SUBMITTED:

SUMMARY:

Approve and ratify the appointment of Dr. Don Smith as Interim President of the University of Houston-Victoria. The effective date of his appointment is August 16, 2010.

SUPPORTING

DOCUMENTATION: Personnel Action and Biographical Sketch

FISCAL NOTE: Salary included in the FY11 university budget

RECOMMENDATION/
ACTION REQUESTED: Administration recommends approval of this item.

COMPONENT: University of Houston-Victoria

VICE CHANCELLOR

John Antel

DATE

8/12/10

CHANCELLOR

Renu Khator

DATE

8/12/10

University of Houston System Board of Regents

Personnel Recommendation

Organization: University of Houston-Victoria

Type of Appointment: Interim

Name: Don N. Smith

To Title: Interim President, University of Houston-Victoria

Effective Date: August XX, 2010

Don Noel Smith

Don Smith has devoted much of his professional life to advancing the cause of higher education in Victoria. He currently serves as Provost Emeritus at UH-Victoria, where he served as chief academic officer for many years, as well as interim president for three extended periods.

Smith joined UH-Victoria in 1987 as Dean for Academic Affairs. He remained in that post until 1993 when he became Vice President for Academic Affairs and Dean of Faculties at the State University of West Georgia. He returned to UH-Victoria in 1995, serving as Provost and Vice President for Academic Affairs until his retirement in 2006.

Other universities at which Smith served as a full-time faculty member or academic administrator earlier in his career include: Ohio University, the University of Maryland University College, the University of Wisconsin, and Frostburg State University. His professional contributions include numerous articles and presentations at national and international conferences. In recent years these dealt especially with inter-institutional collaboration in the delivery of academic programs.

Smith received a bachelor of arts degree from Berea College, a master's degree from Ohio University, and a Ph.D. from the University of Michigan, all in English. Smith serves as a member or officer of several boards and organizations, such as the Board of Directors for the Victoria Symphony Society and the regional advisory board for the South Texas Small Business Development Center.

UNIVERSITY OF HOUSTON SYSTEM
BOARD OF REGENTS AGENDA

COMMITTEE:

ITEM:

Report regarding Legislative Appropriations Requests for the 81st Legislature.

DATE PREVIOUSLY SUBMITTED: N/A

SUMMARY:

Executive Vice Chancellor/Vice President Carl Carlucci and Vice Chancellor/Vice President for Governmental Relations Grover Campbell will provide a summary of the University of Houston System universities' preliminary Legislative Appropriations Requests (LAR's) which were submitted on August 16, 2010 as required by the Legislative Budget Board.

SUPPORTING
DOCUMENTATION:

None

FISCAL NOTE:

None

RECOMMENDATION/

Information.

COMPONENT:

University of Houston System

VICE CHANCELLOR

Carl Carlucci

DATE

VICE CHANCELLOR

Grover Campbell by permission BES
Grover Campbell

DATE

CHANCELLOR

Renu Khator

DATE

8/12/2010

8-12-10

8/12/10

**UNIVERSITY OF HOUSTON SYSTEM
BOARD OF REGENTS AGENDA**

COMMITTEE:

ITEM: Review of working document exemplar of campus master plan for University of Houston – Victoria.

DATE PREVIOUSLY SUBMITTED: N/A

SUMMARY: Following up on the presentation at the June Board Retreat, the administration will present preliminary information on the second stage of the campus master planning. The first stage was the development of enrollment and research projections. The second stage is estimating revenue and expenses that will result from those projections. This update will be presented in the form of an exemplar working document based on preliminary data from the University of Houston – Victoria.

SUPPORTING

DOCUMENTATION: Exemplar working document will be presented at the meeting.

FISCAL NOTE: None

**RECOMMENDATION/
ACTION REQUESTED:** Information

COMPONENT: University of Houston System

PRESIDENT

DATE

VICE CHANCELLOR

DATE

CHANCELLOR

Renu Khator
Renu Khator

DATE

UNIVERSITY OF HOUSTON SYSTEM
BOARD OF REGENTS AGENDA

COMMITTEE:

ITEM: Update to the Board by UH Faculty Senate President on the ongoing Faculty Senate activities and initiatives for the upcoming year

DATE PREVIOUSLY SUBMITTED:

SUMMARY:

Dr. Mark Clarke, University of Houston Faculty Senate President, will address the Board concerning ongoing Faculty Senate activities and initiatives for the upcoming year.

SUPPORTING DOCUMENTATION: None

FISCAL NOTE: None

RECOMMENDATION/
ACTION REQUESTED: Information

COMPONENT: University of Houston

Renu Khator
PRESIDENT Renu Khator

8/12/10
DATE

VICE CHANCELLOR

DATE

Renu Khator
CHANCELLOR Renu Khator

8/12/10
DATE

UNIVERSITY OF HOUSTON SYSTEM
BOARD OF REGENTS AGENDA

COMMITTEE:

ITEM: Update regarding Tier One – Moving the Needle in Research and Graduation Rates

DATE PREVIOUSLY SUBMITTED:

SUMMARY:

Presentation by Dr. Stewart Long, Interim Vice President for Research and Technology Transfer, and Dr. Elaine Charlson, Executive Associate Vice Chancellor/Vice President for Academic and Faculty Affairs, will present developments regarding research grants and graduation rates.

SUPPORTING DOCUMENTATION: None

FISCAL NOTE: None

RECOMMENDATION/
ACTION REQUESTED: Information

COMPONENT: University of Houston

Renu Khator
PRESIDENT Renu Khator

8/12/10
DATE

VICE CHANCELLOR
Renu Khator
CHANCELLOR Renu Khator

DATE
8/12/10
DATE

**UNIVERSITY OF HOUSTON SYSTEM
BOARD OF REGENTS AGENDA**

COMMITTEE:

ITEM: Approval is requested of the Proposed Revisions to the UH System Board of Regents Bylaws

DATE PREVIOUSLY SUBMITTED:

SUMMARY:

Approval is requested for the revisions to the UH System Board of Regents Bylaws. The proposed revisions conform to current practices and have been reviewed and approved by the General Counsel, Dona Cornell. According to Board of Regents Policy 01.03, the review of all Board bylaws and policies are completed every six years, with the next complete review to occur in August 2016; unless otherwise required. Board policy revisions will be presented at the November Board of Regents meeting.

**SUPPORTING
DOCUMENTATION:**

UH System Board of Regents Bylaws

FISCAL NOTE:

None

**RECOMMENDATION/
ACTION REQUESTED:**

Approval is requested for the Revised Board of Regents Bylaws effective August 17, 2010.

COMPONENT:

University of Houston System

PRESIDENT

DATE

VICE CHANCELLOR

DATE

CHANCELLOR

Renu Khator
Renu Khator

8/12/10
DATE

v.54
~~7-23-108-06-10~~

BYLAWS BOARD OF REGENTS

University of Houston System



~~February 16~~ August 17, 2010

BYLAWS

**BOARD OF REGENTS
UNIVERSITY OF HOUSTON SYSTEM**

Sec. 1 Authority and Responsibility of Governing Board

- 1.1** The Texas Legislature has vested the organization and control of the University of Houston System (hereafter referred to as “system”) to the Board of Regents (hereafter referred to as “board”). Section 111.11, Texas Education Code.
- 1.2 Section 51.352. Responsibility of Governing Boards,** Texas Education Code, sets forth the responsibility of the board as follows:
- (a) It is the policy of this state that the governing boards of institutions of higher education, being composed of lay members, shall exercise the traditional and time-honored role for such boards as their role has evolved in the United States and shall constitute the keystone of the governance structure. In this regard each governing board:
 - 1) is expected to preserve institutional independence and to defend its right to manage its own affairs through its chosen administrators and employees;
 - 2) shall enhance the public image of each institution under its governance;
 - 3) shall interpret the community to the campus and interpret the campus to the community;
 - 4) shall nurture each institution under its governance to the end that each institution achieves its full potential within its role and mission; and
 - 5) shall insist on clarity of focus and mission of each institution under its governance.
 - (b) The governing board of an institution of higher education shall provide the policy direction for each institution of higher education under its management and control.
 - (c) In making or confirming appointments to a governing board, the governor and senate shall ensure that the appointee has the background and experience suitable for performing the statutory responsibility of a member of the governing board.

- (d) In addition to powers and duties specifically granted by this code or other law, each governing board shall:
 - 1) establish, for each institution under its control and management, goals consistent with the role and mission of the institution;
 - 2) appoint the chancellor or other chief executive officer of the system, if the board governs a university system;
 - 3) appoint the president or the chief executive officer of each institution under the board's control and management and evaluate the chief executive officer of each component institution and assist the officer in the achievement of performance goals;
 - 4) set campus admission standards consistent with the role and mission of the institution and considering the admission standards of similar institutions nationwide having a similar role and mission, as determined by the coordinating board; and
 - 5) ensure that its formal position on matters of importance to the institution under its governance is made clear to the coordinating board when such matters are under consideration by the coordinating board.
- (e) Each member of the governing board has the legal responsibilities of a fiduciary in the management of funds under the control of institutions subject to the board's control and management.
- (f) The governing board of each general academic teaching institution and each public junior college within a 100-mile radius of that institution shall adopt a policy to enhance the transfer of students based on the recommendations of the permanent advisory committee under Section 51.3521 of this code.

1.3 The members of the Board shall exclude themselves both individually or collectively from access to any and all material considered classified by the federal government and/or other classified information which may be entrusted to the University and shall periodically designate appropriate officers of the University as the managerial group with full authority and responsibility for maintaining the necessary facilities clearance and negotiating, executing and administering classified contracts of the Department of Defense or other user agencies of the U.S. Government awarded to the University of Houston System.

Sec. 2 Responsibility and Organization of the System

2.1 The system is composed of all those institutions and entities which are currently, and which may be, from time to time, assigned by specific legislative act to be under the governance, control, jurisdiction, and management of the board. Section 111.20(a) and (b), Texas Education Code.

2.2 Section 51.353. Responsibility of System Administration, Texas Education Code, sets forth the responsibility of system administration as follows:

- (a) The system administration of each system shall coordinate the activities of component institutions within the system.
- (b) In addition to other powers and duties provided by this code or other law, each system administration shall:
 - 1) initiate, monitor, approve, and coordinate long-range planning for the system;
 - 2) approve short-range institutional plans for operations and expenditures;
 - 3) provide to component institutions technical assistance such as legal and financial services;
 - 4) evaluate each component institution and assist the institution in the achievement of performance goals; and
 - 5) perform such other duties as may be delegated to it by the governing board of its system.

2.3 Section 51.354. Institutional Responsibility, Texas Education Code sets forth the responsibility of system component institutions as follows:

In addition to specific responsibilities imposed by this code or other law, each institution of higher education has the general responsibility to serve the public and, within the institution's role and mission, to:

- (a) transmit culture through general education;
- (b) extend knowledge;
- (c) teach and train students for professions;
- (d) provide for scientific, engineering, medical, and other academic research;
- (e) protect intellectual exploration and academic freedom;

- (f) strive for intellectual excellence;
 - (g) provide educational opportunity for all who can benefit from post secondary education and training; and
 - (h) provide continuing education opportunities.
- 2.4** The board shall appoint a chancellor and such other executive officers of the system central administration office as may be deemed appropriate. The term of appointment, salary, and duties of each such officer shall be determined by the board. Section 111.21(b), Texas Education Code
- 2.5** The board may appoint and remove the chancellor, a president, any faculty member, or other officer or employee of the system when, in its judgment, the interest of the university requires it. The board shall fix the respective salaries and duties of the officers and employees. Section 111.19, Texas Education Code.
- 2.6** All executive management employee appointments shall be approved by the board upon the recommendation of the chancellor. The board delegates to the chancellor, or his/her designee, the authority to approve all other faculty, professional, and administrative actions.

Sec. 3 Non-Voting Student Regent

- 3.1** Pursuant to Texas Education Code § 51.355, a student regent shall be appointed by the governor annually ~~on February 1~~, to serve a one-year term, expiring on May 31st ~~expiring on the next February 1~~. The student regent must be enrolled as an undergraduate or graduate student at a component institution of the University of Houston System at the time of appointment and throughout the student regents' term.
- 3.2** The student regent is not a member of the board of regents of the University of Houston System. The student regent has the same powers and duties as the members of the board of regents, including the right to attend and participate in meetings of the board of regents, except that the student regent may not vote on any ~~manner-matter~~ before the board or make or second any motion before the board. The student regent is not counted in determining whether a quorum exists for a meeting of the board or in determining the outcome of any vote before the board.

Sec. 4 Officers of the Board

4.1 Officers

The officers of the board shall consist of a chair, a vice chair, and a secretary who shall hold office for a term of one year from September 1 through August 31, or until his or her successor has been elected. No board member shall serve more than two consecutive terms as chair, ~~without the vote of six board members.~~ The votes for officers will be by ballot and no motions for acclamation will be heard until a ballot has been taken.

Comment [MGL1]: Discuss – Delete “without the vote of six board members.”

4.2 Election

Officers shall be elected at the regular meeting of the board in ~~June~~ August. ~~A Nominating Committee of three (3) regents, one (1) representing each regental class, shall be appointed by the chair at the regular meeting of the board in April. Election shall be by ballot or, with the approval of all regents present, by voice vote. A majority of votes cast by those present shall be required for election, except as provided in 4.1 above.~~

4.3 Duties of the Chair of the Board

The chair of the board shall:

- 4.3.1 preside at all meetings of the board;
- 4.3.2 call special meetings of the board;
- 4.3.3 review and approve the agenda for all meetings of the board;
- 4.3.4 appoint the standing and special committees of the board;
- 4.3.5 serve as the official spokesperson for the board; and
- 4.3.6 certify the minutes of the executive sessions of the board.

4.4 Duties of the Vice Chair of the Board

The vice chair of the board shall, upon the absence, death, resignation, disability or disqualification of the chair, perform the duties of the chair until the chair can resume his or her office or his or her successor shall have been elected, and such other duties as the chair may from time to time assign.

4.5 Duties of the Secretary of the Board

The secretary shall:

- 4.5.1 keep, or cause to be kept, full, accurate, and complete minutes of all meetings of the board; and

- 4.5.2 sign bond resolutions, investment resolutions, and banking resolutions executed on authority of the board.

Sec. 5 Committees of the Board

5.1 Executive and Compensation Committee

- 5.1.1 The executive and compensation committee shall consist of the chair, vice chair, secretary, and, if he or she is still serving as a regent, the immediate past chair of the board. Three members shall constitute a quorum.

The executive and compensation committee shall:

- a) exercise the powers of the board when ~~action time is of the essence is required~~ and a board meeting cannot be ~~conveniently~~ reasonably and practically -scheduled;
- b) annually review the performance of the chancellor, the internal auditor, and the performance reports on the general officers presented by the chancellor; and report all actions taken on behalf of the board at the next regular or special board meeting;
- c) keep a separate record of executive committee proceedings and submit that record for inclusion in the official record of the board at the next regular or special board meeting;

Formatted: Highlight

- d) ~~report~~ All actions taken on behalf of the board shall be reviewed and ratified by the full board at the next regular or special board meeting or sooner if practicable; annually review the performance of the chancellor, the internal auditor, and the performance reports on the general officers presented by the chancellor; and
- e) ~~consider and approve any other matters that arise concerning the Board. Act as executive compensation committee to oversee the~~ evaluation and assessment of General Officers and any other compensation contract of \$1,000,000?? or more.

Comment [MGL2]: Delete "Report" and add "shall be reviewed and ratified by the full board"

Comment [MGL3]: Check on the dollar amount

5.2 Standing Committees

- 5.2.1 The standing committees are Academic and Student Success, Finance and Administration, Audit and Compliance, Facilities, Construction, and Master Planning, and Endowment Management. The board shall adopt a charter for each committee.

- 5.2.2 The chair of the board shall appoint a chair and vice chair for each standing committee. Standing committee chairs and vice chairs shall serve one-year terms from September 1 through August 31. A vacancy in a committee chair or vice chair position shall be filled by appointment of the board chair.
- 5.2.3 All committees will have not less than three regents, nor more than four. Each committee will have a committee chair, vice chair, and one or two additional regents, all of whom shall be appointed by the chair of the board. The chairman will serve as voting or non-voting* ex-officio for all committees and will count for purposes of determining a quorum. A quorum is three for these committees. In the unanticipated absence of a quorum, the chairman or committee chairman may appoint another member(s) of the board to serve in a temporary capacity on the Committee. The Chancellor will assign one or more vice chancellors or other staff members to provide support to each committee.
- 5.2.4 One to four advisory members may be appointed to each respective committee with the unanimous approval of the chair of the board, the chancellor, and the chair of the committee. The advisory members will serve one-year terms from September 1 through August 31 and may be reappointed each year for up to three consecutive years. They may serve again after one off year. Advisory members will not have voting authority.
- 5.2.5 The authority of a board committee is subject to the bylaws and policies of the board. Committees shall report and make recommendations to the board. Unless specifically authorized by official action of the board, a committee shall not act for the board.
- 5.2.6 Official Business. No business other than that placed on the Agenda and posted as required by law shall be officially transacted at a meeting of the Board of Regents or its committees.

Comment [PL4]: Chairman wants to discuss
 Comment [MGL5]: Voting or Non-Voting

5.3 Academic and Student Success Committee

The academic and student success committee has oversight of instruction, research, and service policy and performance, including review of the Chancellor’s recommendations on academic programs. It also has oversight of all matters related to student success, including academic and student support programs.

5.4 Finance and Administration Committee

The finance and administration committee has oversight of budget, finance, and business operations policy and performance, including reviewing the

Chancellor's recommendations on annual budgets and tuition and fees. It also provides oversight of investment policies and performance.

5.5 Audit and Compliance Committee

The audit and compliance committee has oversight of all audit matters and all compliance activities, including ensuring sound fiscal and management policies and practices. It also provides oversight to ensure full compliance with all applicable local, state, and federal laws and regulations.

5.6 Facilities, Construction and Master Planning Committee

The facilities, construction and master planning committee has oversight of policy and performance related to the physical assets, including reviewing the Chancellor's recommendations on capital priorities. It also provides oversight of physical master plans for each location.

5.7 Endowment Management Committee

The endowment management committee has oversight of all investment assets and activities, outside investment managers, investment consultants, and any other matters pertaining to endowed and non-endowed assets for the System. It also provides oversight of investment policies and performance. The chair of the Finance and Administration Committee shall be a member of this committee.

5.8 Special Committees

Special committees may be established by the chair of the board to report to the board, and they shall function until discharged. Membership normally will include regents and may also include persons not on the board.

5.9 Staff Services to the Board Committees

With the approval of the chair of the board, the chancellor will designate a member of his or her staff as liaison for each standing board committee and subcommittee. The administrator designated shall provide information and assistance as needed to the chair of the committee or subcommittee to prepare the agenda and conduct the business of the committee or special committee.

Sec. 6 Meetings of the Board

6.1 Procedure

Robert's Rules of Order shall govern the procedure at meetings unless modified by standing or special rules of the board or by a majority vote of a quorum.

6.2 Quorum

A quorum shall consist of a majority of the members of the board, and the action of a majority of a quorum shall be action of the board except as otherwise specified herein.

6.3 Committee Meetings

The regular meetings of the committees shall be held at such time and place the committee shall designate. Normally, committee meetings will be held quarterly for the purpose of conducting standing committee business.

6.4 Regular Meetings

The regular meetings of the board shall be held at such time and place the board shall designate. Normally, regular meetings will be held quarterly for the purpose of conducting standing committee business and board action.

6.5 Special Meetings

Special meetings of the board may be called by the chair, the vice chair when performing the duties of the chair, or upon written request of five members of the board.

6.6 Notice of Open Meetings

All meetings of the board and its committee are subject to the terms of the Open Meetings Act. The Open Meetings Act, Chapter 551 of the Texas Government Code, provides that meetings of governmental bodies must be open to the public, except for expressly authorized executive sessions, and that the public must be given notice of the time, place and subject matter of meetings of governmental bodies. Notice of a meeting must be posted with the Secretary of State's Office for at least 72 hours preceding the scheduled time of the meeting. In case of an emergency of urgent public necessity, which shall be clearly identified in the notice, it shall be sufficient if the notice is posted two hours before the meeting is convened. ~~All meetings of the board and its committees shall be in compliance with the Open Meetings Act.~~

Comment [MGL6]: Delete this sentence redundant.

6.7 Distribution of Agenda Material

Written notice of the time, place, and agenda of each regular or special meeting should be delivered to each member of the board no later than seven (7) days before the day of such meeting. No business other than that placed on the agenda and the written notice, as required by law, shall be officially transacted at the meeting of the board or its standing committees or subcommittees.

6.8 Order of Business

Normally the order of business shall be:

- 6.8.1 Call the meeting to order;
- 6.8.2 ~~Open Forum~~ Approval of the minutes;
- 6.8.3 ~~Approval of the minutes~~ Open Forum;
- 6.8.4 Resolutions, communications, petitions, and memorials;
- 6.8.5 Report and recommendations of the chair of the board;
- ~~6.8.6 Standing committee meetings;~~
- 6.8.67 Reports and recommendations of standing committees from committee chair;

Formatted: Indent: Left: 0", Hanging: 1.88"

~~At the close of discussion and action on each standing committee agenda, the committee will be automatically adjourned and the board reconvened to receive and act on the report of the standing committee chair prior to the convening of the next standing committee.~~

- 6.8.78 Reports and recommendations of special committees;
- 6.8.98 Approval of committee recommendations;
- 6.8.109 Approval of consent docket;
- 6.8.110 Reports and recommendations of the chancellor;
- 6.8.1211 Executive Session
- 6.8.1312 Reports and recommendations from executive session; and
- 6.8.1413 Adjournment

6.9 Consent Docket

Items on the consent docket will go directly to the board for actions without after separate consideration by the standing committees at their meetings unless one or more regents request that an item(s) be removed from the docket and considered separately, in which case it will be placed on the agenda of the appropriate standing committee considered by the full board. The following may be placed on the consent docket and shall be enumerated specifically on the Board's agenda:

- 6.9.1 Investment resolutions and amendments.
- 6.9.2 Banking resolutions and amendments.
- 6.9.3 Texas Public Finance Authority resolutions and amendments.
- 6.9.4 TexPool investment authorization resolutions and amendments.
- 6.9.5 Intent to finance expenditures incurred or to be incurred for a campus construction project resolutions and amendments.
- ~~6.9.6 Endowment Fund Statement of Investment Objectives and Policies.~~
- ~~6.9.76.9.6 Annual write-off of accounts and notes receivables.~~
- ~~6.9.86.9.7 Annual write-off of obsolete equipment and other inventory.~~
- ~~6.9.9 Appointment of members to the Systemwide Art Acquisition Committee. Committee handbook guidelines and revisions.~~
- ~~6.9.106.9.8 Staff holiday schedule.~~
- ~~6.9.11 Overview of News Media Coverage.~~
- ~~6.9.12 Sponsored Research Activity Report~~
- ~~6.9.136.9.9 Outside Employment of General Officers~~
- ~~6.9.14 Other routine items designated as appropriate by an Administrator of a Standing Committee.~~
- 6.9.10 Other routine items as appropriate for the Consent agenda and so designated by unanimous vote of all Standing Committees for which such items is a voting item and approved by the Chairman of the Board.

Formatted: List Paragraph, No bullets or numbering, Tab stops: Not at -0.5" + 0.5" + 0.76" + 1" + 1.25" + 2" + 2.13" + 2.25" + 2.5" + 2.76" + 3" + 3.26" + 3.5" + 4" + 4.5" + 5" + 5.5" + 6" + 6.5" + 7"

Comment [MGL7]: Approve 6/9/10 Or Delete 6.9.10 entirely.

Sec. 7 Communications with the Board

- 7.1 Board members have the right and duty to be fully informed on all matters that influence their obligations as regents. Nothing herein shall be construed

to prevent them from informing themselves as they deem proper; however, they shall not interfere in the administration of the system. The board shall at all times be free to seek and receive information to ensure that its policies and directives are effectuated.

- 7.2 The regular channel of communication to and from the board shall be through the chancellor and where appropriate, the president of the respective university.
- 7.3 A maximum of thirty minutes will be set aside at regularly scheduled board meetings for a public comment session. Persons wishing to address the regents may register their request with the Executive Administrator at least one week prior to the meeting. Each person will be given up to three minutes and may address the board on any topic.
- 7.4 All proposals for consideration by the board shall be presented to the chancellor according to the published calendar. The chancellor shall consider such proposals and make recommendations thereon in the agenda prepared for the board meeting. Except in the case of an emergency, proposals not received by the chancellor within the time prescribed shall be automatically deferred for consideration until the next meeting of the board.
- 7.5 Board bylaws and policies require reports to be presented to the board and actions to be taken by the board on a periodic basis. It is the responsibility of the Executive Administrator of the Board to maintain the report/action schedule and ensure that all such reports and action items are included on the agenda for the appropriate board meeting.

Sec. 8 Amendment of Bylaws

- 8.1 A two-thirds majority vote of all members of the board shall be required to amend these bylaws.

| **02/16/1008/17/10**

**UNIVERSITY OF HOUSTON SYSTEM
BOARD OF REGENTS AGENDA**

COMMITTEE:

ITEM: Proposed Calendar of Dates for the FY2010-FY2011 UH System Board of Regents Committee/Board Meetings

DATE PREVIOUSLY SUBMITTED:

SUMMARY:

Board approval is requested for the proposed calendar of dates for the UH System Board of Regents committee/board meetings for FY2010-FY2011 academic year.

The proposed calendar has the Academic and Student Success, the Facilities, Construction and Master Planning, and the Endowment Management Committee meetings scheduled to meet on a Tuesday, with the Finance and Administration and the Audit and Compliance Committee meetings scheduled for Wednesday, followed by the Board of Regents meeting later that day. This change was proposed at the Board of Regents Retreat in June.

The proposed committee/board meetings will be held in the months of November, February, May, and August, with the UH System Board of Regents Retreat held in the month of June. Special called committee/board meetings are scheduled as needed.

SUPPORTING DOCUMENTATION: Proposed Calendar of Dates for the FY2010-FY2011 UH System Board of Regents Committee/Board Meetings

FISCAL NOTE: None

**RECOMMENDATION/
ACTION REQUESTED:** Approval is requested for the Proposed Calendar of Dates for the UH System Board of Regents Committee/Board meetings.

COMPONENT: University of Houston System

PRESIDENT

DATE

VICE CHANCELLOR

DATE

CHANCELLOR

Renu Khator

DATE

8/12/10

**UNIVERSITY OF HOUSTON SYSTEM
BOARD OF REGENTS FY2010-2011 CALENDAR**

LIST OF PROPOSED MEETING DATES

COMMITTEE MEETING DATES – November – 16-17, 2010

Tuesday – November 16, 2010 – Melcher Board Room 100B – Athletics/Alumni Center

- 8:30 a.m. – 10:30 a.m. – Academic and Student Success Committee
- 10:45 a.m. – 12:30 p.m. – Facilities, Construction and Master Planning Committee
- 1:30 p.m. – 3:30 p.m. – Endowment Management Committee

Wednesday – November 17, 2010 – UH-Downtown – Room Location - TBD

- 8:30 a.m. – 10:30 a.m. – Finance and Administration Committee
- 10:45 a.m. – 12:00 p.m. – Audit and Compliance Committee

BOARD OF REGENTS MEETING – November 17, 2010

Wednesday – November 17, 2010 – UH-Downtown – Room Location – TBD

- 1:30 p.m. – 4:00 p.m. – UH-Downtown – Room Location - TBD

COMMITTEE MEETING DATES – February 15-16, 2011

Tuesday – February 15, 2011 – Melcher Board Room 100B – Athletics/Alumni Center

- 8:30 a.m. – 10:30 a.m. – Academic and Student Success Committee
- 10:45 a.m. – 12:30 p.m. – Facilities, Construction and Master Planning Committee
- 1:30 p.m. – 3:30 p.m. – Endowment Management Committee

Wednesday – February 16, 2011 – Melcher Board Room 100B – Athletics/Alumni Center

- 8:30 a.m. – 10:30 a.m. – Finance and Administration Committee
- 10:45 a.m. – 12:00 p.m. – Audit and Compliance Committee

BOARD OF REGENTS MEETING – February 16, 2011

Wednesday – February 16, 2011 – Melcher Board Room 100B – Athletics/Alumni Center

- 1:30 p.m. – 4:00 p.m. – University of Houston

COMMITTEE MEETING DATES – May 17-18, 2011

Tuesday – May 17, 2011 – Melcher Board Room 100B – Athletics/Alumni Center

- 8:30 a.m. – 10:30 a.m. – Academic and Student Success Committee
- 10:45 a.m. – 12:30 p.m. – Facilities, Construction and Master Planning Committee
- 1:30 p.m. – 3:30 p.m. – Endowment Management Committee

Wednesday – May 18, 2011 – Melcher Board Room 100B – Athletics/Alumni Center

- 8:30 a.m. – 10:30 a.m. – Finance and Administration Committee
- 10:45 a.m. – 12:00 p.m. – Audit and Compliance Committee

BOARD OF REGENTS MEETING – May 18, 2011

Wednesday – May 18, 2011 – Melcher Board Room 100B – Athletics/Alumni Center

- 1:30 p.m. – 4:00 p.m. – University of Houston

BOARD OF REGENTS RETREAT – June 10-11, 2011

Time and Location – TBD

COMMITTEE MEETING DATES – August 16-17, 2011

Tuesday – August 16, 2011 – Melcher Board Room 100B – Athletics/Alumni Center

8:30 a.m. – 10:30 a.m. – Academic and Student Success Committee

10:45 a.m. – 12:30 p.m. – Facilities, Construction and Master Planning Committee

1:30 p.m. – 3:30 p.m. – Endowment Management Committee

Wednesday – August 17, 2011 – Melcher Board Room 100B – Athletics/Alumni Center

8:30 a.m. – 10:30 a.m. – Finance and Administration Committee

10:45 a.m. – 12:00 p.m. – Audit and Compliance Committee

BOARD OF REGENTS MEETING – August 17, 2011

Wednesday – August 17, 2011 – Melcher Board Room 100B – Athletics/Alumni Center

1:30 p.m. – 4:00 p.m. – University of Houston

****ALL DATES AND TIMES ARE SUBJECT TO CHANGE****

**UNIVERSITY OF HOUSTON SYSTEM
BOARD OF REGENTS AGENDA**

COMMITTEE:

ITEM: Approval of the Current Board of Regents Planner for FY2011

DATE PREVIOUSLY SUBMITTED:

SUMMARY:

Approval is requested for the revised Board of Regents Planner for FY2011 which sets forth items that require action by the Board or reports from management to address the provisions of the Statutes, Board Bylaws and Policies, or other requests of the Board. The planner schedules the action or report and designates the administrative responsibility for each item. The planner is presented each August for approval by the Board. The Board of Regents office is responsible for assuring the items are presented to the Board at the appropriate meetings.

SUPPORTING DOCUMENTATION: FY2011 Board of Regents Planner

FISCAL NOTE: None

**RECOMMENDATION/
ACTION REQUESTED:** Approval of the FY2011 Board of Regents Planner

COMPONENT: University of Houston System

PRESIDENT

DATE

VICE CHANCELLOR

DATE

CHANCELLOR

Renu Khator

Renu Khator

DATE

8/12/10

**UNIVERSITY OF HOUSTON SYSTEM
BOARD OF REGENTS PLANNER**

Criteria	Subject	Action	Report	Frequency	Due Date	Area of Responsibility
Policies						
01.03	Review of all Board Policies	X		Every Six Years – Last approved August 17, 2010	August	Board Office & Finance and Administration
11.01	Litigation Status Report		X	Each Meeting	Each Meeting	General Counsel
21.01.1B	Operating Budgets and Organization Plans for the system administration and each component university	X		Annually	May	Academic & Student Success Finance & Administration
21.01.2	Operating Budget Plans System Performance		X	Annually	May	Academic & Student Success Finance & Administration
22.01	Intercollegiate Athletics that includes academic achievement of student athletes, compliance with NCAA rules, and financial status of the program		X	Annually	August	Academic & Student Success Athletic Director
32.06	Report on Compliance of Private Support Organizations and Foundations		X	Annually	May	Endowment Management
41.01.3A	Long-Range Audit Plan and an Annual Audit Plan	X		Annually	August	Internal Auditor
53.01	The SWAAC Committee shall be appointed by the Board	X		Annually	November	Finance and Administration
56.03.2	Chancellor shall submit a list of charges or fees set during the fiscal year to the board for approval.	X		Annually	November	Finance and Administration

**UNIVERSITY OF HOUSTON SYSTEM
BOARD OF REGENTS PLANNER**

Criteria	Subject	Action	Report	Frequency	Due Date	Area of Responsibility
Policies (cont'd)						
57.01.4	Conflict of Interest Certification Statement signed by each Board member.	X		Annually	August	Board Office
Bylaws						
5.1.1.d)	Review Performance of the Chancellor and Internal Auditor and Performance Reports on the General Officers presented by the Chancellor.	X		Annually	May	Executive Committee
5.4.1.n	Review and Approve the Wortham House Operating Policies	X		Annually	August	Finance and Administration
Statutes						
TX Gov. Code 2102.011	Chief Audit Executive meets with the board privately exclusive of management		X	Annually	November	Internal Auditor
TX Ed. Code 44.008(d)	Approve Charter School Annual Financial Statements	X		Annually	February	Internal Auditor
Requests						
	Campus Safety and Emergency Management Report		X	Annually	November	Facilities, Const. & Master Planning

**UNIVERSITY OF HOUSTON SYSTEM
BOARD OF REGENTS PLANNER**

Criteria	Subject	Action	Report	Frequency	Due Date	Area of Responsibility
Requests	Review and Approve Board of Regents Planner	X		Annually	August	Board Office
	Review and Approve Mandatory Tuition and Fees – UH System	X		Annually	February	Academic & Student Success Finance and Administration
	Review and Approve Optional and Voluntary Fees and Charges – UH System	X		Annually	February	Academic & Student Success Finance and Administration

August 17, 2010

Page 3 of 3



**UNIVERSITY OF HOUSTON SYSTEM
BOARD OF REGENTS**

ACADEMIC & STUDENT SUCCESS

AGENDA ITEM(S)

FOR

AUGUST 17, 2010

BOARD OF REGENTS MEETING

UNIVERSITY OF HOUSTON SYSTEM
BOARD OF REGENTS AGENDA

COMMITTEE: Academic and Student Success

ITEM: Promotion in Academic Rank

DATE PREVIOUSLY SUBMITTED:

SUMMARY:

Board approval is requested for faculty promotion recommendations to be effective September 1, 2010. After rigorous review, the Provost recommends promotions to the Chancellor who then makes recommendations to the Board. The Provost will describe the process in more detail when he presents this item.

SUPPORTING

DOCUMENTATION: Faculty Promotion List for Each University

FISCAL NOTE: \$510,000 (included in university FY 2011 budgets)

RECOMMENDATION/
ACTION REQUESTED: Administration recommends approval of this item

COMPONENT: University of Houston System

PRESIDENT

VICE CHANCELLOR

CHANCELLOR

Renu Khator



Renu Khator

John Antel

Renu Khator

8/3/10

DATE

8/3/10

DATE

8/3/10

DATE

FACULTY PROMOTION LIST
University of Houston
Effective September 1, 2010

<u>College / Department</u>	<u>Name</u>	<u>Present Rank</u>	<u>Recommended Rank</u>
Architecture	Geoffrey Brune	Associate	Professor
	John Zemanek		
Education	Jennifer Chauvot	Assistant	Associate*
	Mimi Miyoung Lee	Assistant	Associate*
	Christopher Wolters	Associate	Professor
Engineering	Kirill Larin	Assistant	Associate*
	Bhavin Sheth	Assistant	Associate*
	Gino Lim	Assistant	Associate*
Graduate College of Social Work	Sheara Williams	Assistant	Associate*
Law	Johnny Rex Buckles	Associate	Professor
	Spencer Simons	Assistant	Associate*

* Tenure

FACULTY PROMOTION LIST
University of Houston
Effective September 1, 2010

<u>College / Department</u>	<u>Name</u>	<u>Present Rank</u>	<u>Recommended Rank</u>
Liberal Arts and Social Sciences			
Art	Aaron Parazette	Associate	Professor
Economics	Sebnem Kalemlil-Ozcan	Associate	Professor
English	Mathew Johnson	Assistant	Associate*
English	Alex Parsons	Assistant	Associate*
Hispanic Studies	J. Guillermo de los Reyes-Heredia	Assistant	Associate*
Hispanic Studies	Manuel Gutierrez	Associate	Professor
Music	John Snyder	Associate	Professor
Music	Mary (Betsy) Weber	Associate	Professor
Philosophy	Helen Hattab	Assistant	Associate*
Political Science	Eduardo Aleman	Assistant	Associate*
Political Science	Jeremy Bailey	Assistant	Associate*
Political Science	Jim Granato	Associate	Professor
Psychology	J. Leigh Leasure	Assistant	Associate*
Theatre and Dance	Karen Stokes	Associate	Professor
Natural Sciences and Mathematics			
Biology and Biochemistry	Hye-Jeong Yeo	Assistant	Associate*
Chemistry	Shiv Halasyamani	Associate	Professor
Computer Science	Albert Cheng	Associate	Professor
Computer Science	Shishir Shah	Assistant	Associate*
Computer Science	Rong Zheng	Assistant	Associate*
Earth and Atmospheric Sciences	Barry Lefer	Assistant	Associate*
Physics	Kevin Bassler	Associate	Professor

* Tenure

FACULTY PROMOTION LIST
University of Houston
Effective September 1, 2010

<u>College / Department</u>	<u>Name</u>	<u>Present Rank</u>	<u>Recommended Rank</u>
Technology	Engineering Technology	Assistant	Associate*
	Engineering Technology	Assistant	Associate*
	Human Development and Consumer Sciences	Assistant	Associate*

* Tenure

FACULTY PROMOTION LIST
University of Houston-Clear Lake
Effective September 1, 2010

<u>School</u>	<u>Name</u>	<u>Present Rank</u>	<u>Recommended Rank</u>
Business	Hui Du	Assistant	Associate*
	Hak Ju Kim	Assistant	Associate*
	L. Jean Walker	Associate	Professor
Education	Michele Kahn	Assistant	Associate*
	Kathryn Matthew	Associate	Professor
Human Sciences and Humanities	Debra Blakely	Assistant	Associate*
	Sharon K. Hall	Associate	Professor
	William Norwood	Assistant	Associate*
	Ashley Packard	Associate	Professor
	Mary Short	Assistant	Associate*
	Daniel Silvermintz	Assistant	Associate*
	Hunter Stephenson	Assistant	Associate*
	Said Bettayeb	Associate	Professor
Science and Computer Engineering			

*Tenure

FACULTY PROMOTION LIST
University of Houston-Downtown
Effective September 1, 2010

College	Name	Present Rank	Recommended Rank
Business	Prakash Deo	Assistant	Associate*
	Trevor Hale	Assistant	Associate*
	Faiza Khoja	Assistant	Associate*
	Rahul Verma	Assistant	Associate*
Humanities & Social Sciences	Robin Davidson	Assistant	Associate*
	Aaron Gillette	Assistant	Associate*
	Susan Henney	Assistant	Associate*
	Gene Preuss	Assistant	Associate*
	Aimee Roundtree	Assistant	Associate*
Public Service	Janice Ahmad	Assistant	Associate*
Sciences & Technology	Ali Berrached	Associate	Professor
	Youn-Sha Chan	Assistant	Associate*
	Ermelinda De La Vina	Associate	Professor
	Edwin Tecarro	Assistant	Associate*
	William Waller	Associate	Professor
Shengli Yuan	Assistant	Associate*	

*Tenure

FACULTY PROMOTION LIST
University of Houston-Victoria
Effective September 1, 2010

<u>School</u>	<u>Name</u>	<u>Present Rank</u>	<u>Recommended Rank</u>
Arts and Sciences	Jeffrey Di Leo	Associate	Professor
	Richard Gunasekera	Associate	Professor
	Yun Wan	Assistant	Associate*
	Qi Zhu	Assistant	Associate*
Business Administration	Joseph Ben-Ur	Associate	Professor
	Jun-Yeon Lee	Assistant	Associate*
	Jun Lu	Associate	Professor
	Yixi Ning	Assistant	Associate*
Education and Human Development	Kathryn Kohlhaas	Assistant	Associate*
	Hsin-Hui Lin	Assistant	Associate*

*Tenure

**UNIVERSITY OF HOUSTON SYSTEM
BOARD OF REGENTS AGENDA**

COMMITTEE: Academic and Student Success

ITEM: Faculty Emeriti Appointments

DATE PREVIOUSLY SUBMITTED:

SUMMARY:

Board approval is requested for faculty emeriti appointments at the University of Houston, University of Houston-Clear Lake and University of Houston-Downtown. The emeritus title is conferred only upon retired tenured faculty who have made a significant contribution to the university through a long and distinguished record of scholarship, teaching and/or service. Emeritus faculty are expected to remain willing to assist and advise the university as requested, particularly in their areas of competence.

SUPPORTING

DOCUMENTATION: List of Faculty Recommended for Emeriti Appointments with Brief Biography

FISCAL NOTE: None

**RECOMMENDATION/
ACTION REQUESTED:** Administration recommends approval of this item

COMPONENT: University of Houston, University of Houston-Clear Lake and
University of Houston-Downtown

PRESIDENT

VICE CHANCELLOR

CHANCELLOR

DATE

DATE

DATE

John Antel

Renu Khator

7/28/10

8/3/10

Professor Eugene I. Chiappetta (College of Education)

It is with pleasure the Department of Curriculum and Instruction and the College of Education nominate Professor Eugene L. Chiappetta for Professor Emeritus.

Dr. Chiappetta has been a member of the faculty for 36 years. He received his B.S. from Allegheny College and his M.S. and Ph.D. from Syracuse University.

Dr. Chiappetta is an award winning teacher and researcher. He has written science textbooks and scholarly papers and is a sought-after expert on science education. Dr. Chiappetta earned the 2007 National Association for Research in Science Teaching Outstanding Paper Award for "Examination of Science Textbook Analysis Research Conducted on Textbooks Published Over the Past 100 Years in the United States." He received the Skoog Cup for Significant Contribution and Leadership in the Development of Quality Science Education. Dr. Chiappetta is the recipient of the College of Education's Teaching Excellence Award and, in 2009, the UH Teaching Excellence Award.

Dr. Chiappetta retired in the spring of 2009. He remains active in his research and returned in the fall 2010 in a part-time capacity to complete work on a grant funded by the National Science Foundation awarded to the Cullen College of Engineering.

Professor Dennis A. Clifford (Cullen College of Engineering)

The Cullen College of Engineering and the Department of Civil and Environmental Engineering is pleased to nominate Professor Dennis A. Clifford for emeritus status at the University of Houston.

Professor Clifford is a 34-year member of the Civil and Environmental Engineering Department. He received his B.S. degree in Chemical Engineering from Michigan Technological University, where he is a member of the Distinguished Academy of Chemical Engineers. He obtained masters degrees in Environmental Engineering and Chemical Engineering and a Ph.D. in Environmental Engineering from the University of Michigan.

Dr. Clifford is holder of the Thomas and Laura Hsu Professorship in Engineering. He is an internationally known scholar in water treatment and ion exchange, an exemplary teacher, and an unselfish contributor to the department, college, university and his profession. Dr. Clifford was twice named as one of the College's Outstanding Teachers, and in 2005, he received the Cullen College of Engineering Career Teaching Award for "excellence in teaching and service to the students of the College." He has graduated 10 Ph.D.s and 27 Master's thesis students.

During his tenure at UH, Dr. Clifford obtained over \$5.3 million (his share) of outside funding. He has more than 150 publications including 53 refereed journal papers, 23 peer-reviewed reports, 60 conference proceedings, 9 book chapters and 9 invited papers. He is a co-inventor on five patents related to water analysis and treatment. He has won numerous research and publication awards including the Sigma Xi Research Award, the Halliburton Senior Research Award, the Fluor Daniel Faculty Excellence Award and the Abraham E. Dukler Distinguished Faculty Award from the UH Engineering Alumni Association.

Dr. Clifford's service to the University has been exemplary. He directed the Environmental Engineering Graduate Program for 14 years and the Environmental Engineering Lab for 16 years. In addition to serving as Chair of the Civil and Environmental Engineering Department, Dr. Clifford has been a member or chair of numerous Department, College, University and professional committees.

University of Houston

Professor James Richardson (Cullen College of Engineering)

The Cullen College of Engineering and the Department of Chemical and Biomolecular Engineering is pleased to nominate Professor James Richardson for Professor Emeritus at the University of Houston.

Professor Richardson joined the University of Houston in 1967. He received his Ph.D. in Chemical Engineering from Rice University.

Dr. Richardson has had an illustrious career at the University of Houston. Over the last 40 years he built up a solid research and teaching reputation, and he has graduated close to 50 doctoral students. Dr. Richardson served the college and the university in several capacities including Chair of the Department of Chemical Engineering and advisor and coordinator for the successful partnership developed between the Department of Chemical and Biomolecular Engineering and East China University of Science and Technology (ECUST) in Shanghai, China. In collaboration with Professor Dan Luss, Dr. Richardson directed the Applications of Heterogeneous Catalysis short course which has attracted over 2,000 students from 388 institutions.

Dr. Richardson is the recipient of numerous honors and awards including the Senior Faculty Research Award from the Cullen College of Engineering and the Abraham Dukler Distinguished Faculty Award from the Cullen College of Engineering Alumni. He twice received the Best Applied Paper Award from the South Texas Section of the American Institute of Chemical Engineers.

Dr. Richardson will continue to contribute to the life of the department and to the academic community. Dr. Richardson plans to continue coordination of the ECUST program. He will stay engaged in mentoring young faculty and delivering his highly sought after elective courses in Heterogeneous catalysis and highly popular "Energy and Environment" course.

Professor Rodolfo Cortina (College of Liberal Arts and Social Sciences)

It is with pleasure that the Department of Hispanic Studies and the College of Liberal Arts and Social Sciences nominate Professor Rodolfo Cortina for appointment as Professor Emeritus.

Dr. Cortina completed his B.A. at Texas A&M University-Kingsville in Spanish and Economics. His M.A. and Ph.D. were completed at Case Western Reserve University. Prior to joining the University of Houston in 1995, Dr. Cortina was appointed as a faculty member at the University of Wisconsin-Milwaukee and Florida International University.

Dr. Cortina was active in serving the department, the college, and the university. As a teacher he provided first rate instruction in Spanish language and literature. Dr. Cortina was instrumental in proposing new courses in the area of business Spanish and Spanish American literature at both the undergraduate and graduate level. He was active in contributing to his field by publishing books, articles and delivering papers at many national and international conferences.

Professor Cortina served as Director for the Center for Americas, Assistant Vice President for Undergraduate Studies and Assistant Vice Chancellor for International Studies and Programs.

University of Houston

Professor Thomas Mayor (College of Liberal Arts and Social Sciences)

The faculty of the Department of Economics and the College of Liberal Arts and Social Sciences is pleased to nominate Professor Thomas Mayor for emeritus status at the University of Houston.

Dr. Mayor received his B.A. in Economics from Rice University and his Ph.D. in Economics from the University of Maryland. He served as a Brookings Fellow and an Assistant Professor at the University of Maryland before joining the University of Houston as an Associate Professor in 1969. Dr. Mayor was promoted to Professor in 1978.

Professor Mayor made significant contributions to the university through a long and distinguished record of scholarship, teaching, and service. Dr. Mayor published 18 referred articles. He served in numerous administrative roles including Department Chair of Economics, Director of the Center for Public Policy and Dean of the College of Social Sciences.

Professor Roger Nett (College of Liberal Arts and Social Sciences)

The Department of Sociology and the College of Liberal Arts and Social Sciences is pleased to nominate Professor Roger Nett for Professor Emeritus status.

Dr. Nett served the University of Houston as a Professor in the Department of Sociology from 1966 to 1986. Dr. Nett contributed to the development of the department, and he was a productive scholar in his field. Dr. Nett's article on the right of persons to move between countries was lauded by Irving Louis Horowitz, the founder and editor of *Transaction*. Dr. Nett authored *A Methodology for Social Sciences* which was one of the first methodological volumes to highlight the importance of ethics in the research enterprise.

It is unusual to request emeritus status so long after a faculty member's retirement, but the failure to do so at the time of Dr. Nett's retirement appears to have been an oversight which the department and college would like to correct.

Professor Paul Michael Ryan (College of Liberal Arts and Social Sciences)

The College of Liberal Arts and Social Sciences and the Jack J. Valenti School of Communication is pleased to nominate Professor Paul Michael Ryan for Professor Emeritus status.

Professor Ryan completed his B.A. and M.A. at the University of Texas at Austin. He received his Ph.D. at Southern Illinois University. Dr. Ryan joined the University of Houston in 1983.

Dr. Ryan taught journalism skills courses as well as media writing, research methods, communication theory, public relations, editing, feature writing and precision journalism at the University of Houston, West Virginia University and Temple University. Dr. Ryan is often cited as one of the most frequently cited authors in public relations, mass communication and communication studies. Dr. Ryan co-authored two books and published more than 100 scholarly and professional articles. His work has appeared in *Journalism & Mass Communication Quarterly*, *Journalism & Mass Communication Monographs*, *Journal of Mass Media Ethics*, *Public Relations Review*, *Public Relations Quarterly*, *Journalism & Mass Communication Educator*, *Feedback*, *International Communication Gazette* and the *Journal of Communication*, among others. He has written two book chapters about religion and the wars in Iraq and Afghanistan. Dr. Ryan worked as a news reporter for the *San Angelo (Texas) Standard-Times* and for the Long News Service, an Austin

University of Houston

news service that served Texas newspapers and radio stations. He won two School Bell awards from the Texas State Teachers Association for op-ed pieces in the *Houston Chronicle*.

Professor Barton Smith (College of Liberal Arts and Social Sciences)

It is with pleasure the Department of Economics and the College of Liberal Arts nominate Professor Barton Smith for Professor Emeritus.

Dr. Smith joined the University of Houston in 1973. Dr. Smith received a B.A. in Political Science from Brigham Young University and his M.A. and Ph.D. in Economics from the University of Chicago. Prior to joining the university, Dr. Smith was a Research Associate at the Columbia Region Association of Governments. He also held visiting faculty appointments at the University of Madrid and at Brigham Young University.

Dr. Smith made significant contributions to the university through a long and distinguished record of scholarship, teaching and service. While Dr. Smith is best known for his semi-annual symposia on the Houston economy, he published over 30 refereed articles, has a long record of funded research, served as Director of the Center for Public Policy from 1984-87, Chair of the Economics Department from 1987-1990, and Director of the Institute for Regional Forecasting from 1999-present.

Professor Thomas Albright (College of Natural Sciences and Mathematics)

It is with pleasure the Chemistry Department and the College of Natural Sciences and Mathematics nominate Professor Thomas Albright for appointment as Professor Emeritus.

Dr. Albright joined the University of Houston in 1977 as an assistant professor. He was promoted to Associate Professor in 1982 and to Professor in 1994. Dr. Albright received his B.S. from North Dakota State University and his Ph.D. from the University of Delaware.

Dr. Albright has an excellent record of teaching, scholarship, research and service. He received a Camille and Henry Dreyfus Teacher-Scholar Award in 1979, Alfred P. Sloan Research Fellowship in 1982, and University of Houston Research Excellence Award in 1985. Dr. Albright published 106 papers in high impact journals and 7 monographs and books. During his career at UH he received research funding from the National Science Foundation, Research Corporation, American Chemical Society-Petroleum Research Fund, and numerous other agencies. He presented 86 lectures and invited seminars at universities, companies and conferences throughout the U.S., Canada, Europe, and Mexico. Dr. Albright served as a research mentor to 10 undergraduates, 19 graduate students and 8 postdoctoral fellows. Nationally, he served on the Editorial Advisory Board of the American Chemical Society journal *Organometallics*.

Dr. Albright served on numerous departmental, college and university committees. He was chair of the Chemistry Department's Executive Committee and Graduate Committee. Dr. Albright redesigned and implemented the new Chemistry graduate curricula to meet the changing needs and qualifications of UH's graduate students. He was a long term member of the College Graduate Studies Committee, Library Committee and Graduate and Professional Studies Council.

Dr. Albright plans to continue his scholarship with completion of the 2nd edition of his book "*Orbital Interactions in Chemistry*" and the publication of research papers from his continued collaborations with the Chemistry faculty and his colleagues in the U.S. and abroad.

University of Houston

Professor Glenn Aumann (College of Natural Sciences and Mathematics)

The College of Natural Sciences and Mathematics and the Department of Biology and Biochemistry enthusiastically nominate Professor Glenn Aumann for Professor Emeritus status.

Dr. Aumann joined the University of Houston in 1965. He received his B.S. from the University of Wisconsin, Eau Claire and his M.S. and Ph.D. in Ecology and Animal Behavior from the University of Wisconsin, Madison.

Dr. Aumann served the department, college and the university in several capacities. Dr. Aumann served as Department Chair of Biology (1967-76), Associate Dean (1976-76), Interim Dean (1982-83), Associate Provost (1983-84), Associate Vice President for Research (1984-90), Dean (1990-92), and Acting Senior Vice President for Academic Affairs (1992-94). Dr. Aumann served as Councilor for the Oak Ridge Associated Universities, and a voting delegate for the National Association of University and Land-Grant Colleges Commission on Food, Environmental and Renewable Resources and the section on Fish and Wildlife Resources. Dr. Aumann served as Co-Director, Environmental Institute of Houston, and Director of the Houston Coastal Center.

Dr. Aumann is a member of the American Association for Advancement of Science and the Native Prairies Association of Texas. He plans to stay engaged in research activities at the Houston Coastal Center.

Dr. Robert N. Ferebee

Dr. Robert N. Ferebee retired on December 31, 2009, as Associate Professor of Biology in the School of Science and Computer Engineering at the University of Houston-Clear Lake. He earned a B.S. in medical technology from McMurry University in 1964, a M.S. in biology from University of North Texas in 1970, and a Ph.D. in microbiology/plant physiology from Clemson University in 1972. He joined UHCL in 1979 as associate professor and education coordinator of the medical technology program, following 15 years as a professional medical technologist and director of the medical technology program at University of Arizona. He worked closely with other faculty to achieve accreditation of the medical technology program by the National Accrediting Agency of Clinical Laboratory Sciences, the first program in the School to receive accreditation. When the medical technology program closed in 1990, he became the lead faculty member for environmental microbiology in the new environmental biology program. His service includes administrative appointments as chair of the Division of Natural Sciences from 1994 to 1995, and as associate dean of the School of Science and Computer Engineering from 1996 to 2007. He chaired the Committee for Protection of Human Subjects and the Committee for Care and Use of Research Animals. He conducted research on natural substance degrading microbes, including several long-term funded studies on the Houston Ship Channel and in Galveston Bay salt marshes, and in the process guided many students into careers in environmental microbiology. Dr. Ferebee has exhibited a sustained record of quality teaching, research and service. Based on this record, the faculty of the School of Science and Computer Engineering and the Emeritus Nominating Committee of the Council of Professors nominate him for the rank of Associate Professor Emeritus at the University of Houston-Clear Lake.

Dr. Bruce Palmer

Dr. Bruce Palmer will retire on August 31, 2010, as Professor of History and Dean of the School of Human Sciences and Humanities at the University of Houston-Clear Lake. He earned a B.A. from Grinnell College in 1964, and M.Phil. and Ph.D. degrees from Yale University in 1968 and 1972, respectively. He joined UHCL in 1974 as Assistant Professor of History and is a charter member of the faculty. He was promoted to Associate Professor in 1978 and to Professor in 1996. Prior to joining UHCL he was organizer of Rochester Action for Welfare Rights from 1973-1974, Visiting Assistant Professor of the Department of History at University of Rochester from 1972-1973, Instructor in History at Rutgers University from 1970-1971, and on the research and education staff of the Student Nonviolent Coordinating Committee from 1964 to 1965. His service to UHCL was recognized in 2002 when he received the President's Distinguished Faculty Service Award. He served as dean of the School of Human Sciences and Humanities from 2002 to 2010; as chair, vice chair and member of the executive committee of the Faculty Assembly, 1974-1979; chair, chair-elect and executive committee member of the Faculty Senate, 1992-1999; co-chair of the Steering Committee for Southern Association of Colleges and Schools reaffirmation of accreditation, 1999-2002; vice chair of the UHCL Presidential Search Committee, 1995-1997; and member of the Shared Governance Task Force, 2005-2006, among many others. He has also served on numerous UH System committees including the UHS Chancellor Search Committee, 1995-1996, and the UHS Organizational Review Task Force, 1995. His book, Man Over Money: The Southern Populist Critique of American Capitalism, won the prestigious Charles Sydnor Prize of the Southern Historical Association in 1982, as the "most distinguished book on Southern history" to be published in the last two years. He is regarded by peers in his field as "the leading authority on Southern populist culture." He has published numerous essays and book chapters; has several solicited handbook entries, manuscript evaluations and book chapters; and has led several conference sessions for the Southern Historical Association, Southwestern Social Science Association, Organization

University of Houston-Clear Lake

of American Historians and others. Dr. Palmer has exhibited a sustained record of quality teaching, research and service. Based on this record, the faculty of the School of Human Sciences and Humanities and the Emeritus Nominating Committee of the Council of Professors nominate him for the rank of Professor Emeritus at the University of Houston-Clear Lake.

Dr. James M. Sherrill

Dr. James M. Sherrill will retire on July 31, 2010, as Professor of Curriculum and Instruction and Associate Dean of the School of Education at the University of Houston-Clear Lake. He earned B.A., M.A. and Ph.D. degrees in mathematics education from the University of Texas at Austin in 1966, 1968 and 1970, respectively. He joined UHCL in 1999 as Professor and Associate Dean, following a 29 year career with the University of British Columbia from 1970 to 1999, in the positions of Assistant Professor, Associate Professor, Professor and Associate Dean. He has had a key role in every major academic initiative of the School of Education over the last 11 years, with primary responsibility for many of these. Most significant was the key role he played in UHCL receiving approval for the institution's first doctoral program, the doctoral degree in educational leadership, which accepted its initial student cohort in January 2003. He was actively involved in two successful continuing accreditation reviews by the National Council for the Accreditation of Teacher Education; three major revisions of UHCL's teacher education program as mandated by state legislative changes; development and implementation of the McWhirter Professional Development and Laboratory School in collaboration with Clear Creek Independent School District; planning for the UHCL Pearland Campus and programs; and leadership of the planning team for Texas Education Agency accreditation review in 2010, among others. His academic field is mathematic education, with specializations in mathematical problem solving and large scale assessment. He has chaired numerous master's and doctoral committees, including five doctoral dissertation committees in 2009-2010. He is the author or co-author of over 40 refereed journal articles and 11 published reports, numerous other non-refereed publications and reports, and has made more than 47 presentations at national and international professional conferences. Dr. Sherrill has exhibited a sustained record of quality teaching, research and service. Based on this record, the faculty of the School of Education and the Emeritus Nominating Committee of the Council of Professors nominate him for the rank of Professor Emeritus at the University of Houston-Clear Lake.

Professor Orapin Duangploy

Professor Duangploy's 21 years of distinguished service to UHD warrants service of the prestigious recognition and honor of faculty emeriti. Professor Duangploy joined UHD at the rank of Professor and she has been a faculty leader, student advocate and champion of the continual evolution of the accounting curriculum. Professor Duangploy is a well recognized scholar in her field with over 25 published articles, 27 academic and professional presentations, numerous other scholarly contributions including reviewer and editor appointments. Professor Duangploy has been active professionally with a major focus on rising to the level of director of the American Society of Women Accountants. UHD has honored Professor Duangploy's accomplishments by twice awarding her the UHD Outstanding Scholarly/Creativity Award and the inaugural recipient of the Fiesta Mart Chairs, the named professorship awarded to the leader of the Accounting faculty.

UNIVERSITY OF HOUSTON SYSTEM
BOARD OF REGENTS AGENDA

COMMITTEE: Academic and Student Success

ITEM: 2010 – 2011 Staff Holiday Schedule

DATE PREVIOUSLY SUBMITTED:

SUMMARY:

To obtain Regents' approval for the 2010 – 2011 holiday schedule for university staff.

SUPPORTING

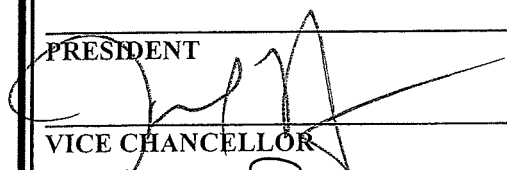
DOCUMENTATION: Proposed Holiday Schedule

FISCAL NOTE: State-mandated holidays are included in university budgets.

RECOMMENDATION/
ACTION REQUESTED: Administration recommends approval of this item

COMPONENT: University of Houston System

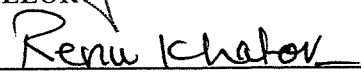
PRESIDENT



VICE CHANCELLOR

John Antel

CHANCELLOR



Renu Khator

DATE

7/28/10

DATE

8/3/10

DATE

University of Houston System Staff Holiday Schedule Fiscal 2011

Labor Day	9/6/2010	1
Thanksgiving	11/25 – 26/ 2010	2
Christmas & New Years	12/24/2010 – 12/31/2010	6
Martin Luther King Day	1/17/2011	1
Memorial Day	5/30/2011	1
Independence Day	7/4/2011	1
TOTAL		12

A state employee is entitled to observe Rosh Hashanah (9/9/10 and 9/10/10), Cesar Chavez Day (3/31/11) and/or Good Friday (4/22/11) in lieu of any holiday or holidays on which the employee's agency is required to be open and staffed to conduct public business.

Each university will notify its employees of the approved holiday schedule.

UNIVERSITY OF HOUSTON SYSTEM
BOARD OF REGENTS AGENDA

COMMITTEE: Academic and Student Success

ITEM: Approval of appointment of Interim Vice President for Academic Affairs and Provost, University of Houston-Downtown

DATE PREVIOUSLY SUBMITTED:

SUMMARY:


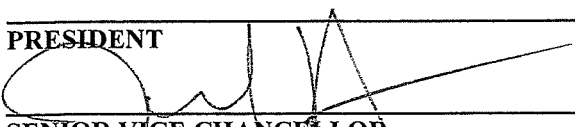
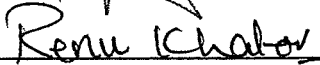
Approve and ratify the appointment of Michael Dressman as Interim Vice President for Academic Affairs and Provost at the University of Houston-Downtown pursuant to Board Policy 57.10. The effective date of this appointment is July 1, 2010.

SUPPORTING DOCUMENTATION: Biographical Sketch

FISCAL NOTE:

RECOMMENDATION/
ACTION REQUESTED: Administration recommends approval of this item.

COMPONENT: University of Houston-Downtown

		07/23/10
PRESIDENT	William Flores	DATE
		7/28/10
SENIOR VICE CHANCELLOR	John Antel	DATE
		8/3/10
CHANCELLOR	Renu Khator	DATE

University of Houston System Board of Regents

Personnel Recommendations

Organization: University of Houston-Downtown

Type of Appointment: Appointment

Name: Michael R. Dressman

To Title: Interim Vice President for Academic
Affairs and Provost

Effective Date: July 1, 2010

Michael R. Dressman

Michael Dressman steps back into administration at UHD as the interim senior vice president and provost. He came to the University of Houston-Downtown in 1982 as chair of the Department of Arts and Humanities, a position he held until 1989 when he became the first dean of the College of Humanities and Social Sciences.

He served for 14 years as dean and helped create the department of urban education. Dressman also oversaw planning efforts to split the college and create the new College of Public Service. Before coming to UHD, he worked at the University of South Carolina, Spartanburg, where he served for two years as the chair of the English department. He also served as an instructor at the University of North Carolina, Chapel Hill, and as an English teacher in Detroit. He has also worked at the Detroit Free Press and as a VISTA volunteer.

Dressman holds a bachelor's degree in Latin and a master's degree in English from the University of Detroit. He earned a Ph.D. in English from the University of North Carolina at Chapel Hill. His research and publications are in the area of American Literature specializing in Walt Whitman and the history of the English language.

**UNIVERSITY OF HOUSTON SYSTEM
BOARD OF REGENTS AGENDA**

COMMITTEE: Academic and Student Success

ITEM: Approval of appointment of Vice President of University Advancement and External Affairs, University of Houston-Downtown

DATE PREVIOUSLY SUBMITTED:

SUMMARY:


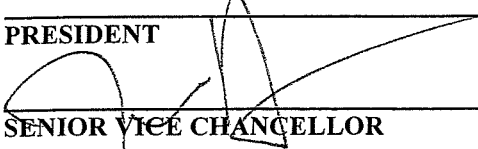
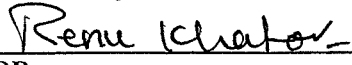
Approve and ratify the appointment of Johanna Wolfe as Vice President for University Advancement and External Affairs at the University of Houston-Downtown pursuant to Board Policy 57.10. The effective date of this appointment is August 2, 2010.

SUPPORTING DOCUMENTATION: Biographical Sketch

FISCAL NOTE:

**RECOMMENDATION/
ACTION REQUESTED:** Administration recommends approval of this item.

COMPONENT: University of Houston-Downtown

		<u>07/23/10</u>
PRESIDENT	William Flores	DATE
		<u>7/28/10</u>
SENIOR VICE CHANCELLOR	John Antel	DATE
		<u>8/3/10</u>
CHANCELLOR	Renu Khator	DATE

University of Houston System Board of Regents

Personnel Recommendations

Organization: University of Houston-Downtown

Type of Appointment: Appointment

Name: Johanna Wolfe

To Title: Vice President for Advancement and External Relations Rate: \$145,000.00
(12 Months)

Effective Date: August 2, 2010

Johanna Wolfe

Johanna Wolfe comes to the University of Houston-Downtown from the University of Houston where she has served as Assistant Vice President for Advancement and External Relations.

She brings more than 20 years of experience in non-profit management and development to UHD where she will serve as the first Vice President for Advancement and External Relations.

Wolfe's accomplishments at UH have created many new opportunities for UH students. She secured a \$20 million gift to establish the Cynthia Wood Mitchell Center for the Arts, a premier venue and educational center featuring visiting faculty, post-doctoral fellowships, dedicated courses, scholarships, performances and community outreach. She staffed the \$2.8 million campaign for the Jack L. Valenti School of Communication and the \$20 million campaign for expanding and renovating the M.D. Anderson Library and Honors College.

During her 14-year tenure at UH, Wolfe advanced through the ranks holding a variety of positions, including Executive Director of Major Gifts from 2003 to 2007.

Wolfe lives in Houston and serves on the board of the Greater Houston Chapter of the Association of Fundraising Professionals. She also sings in the choir at St. Paul's United Methodist Church.

Wolfe holds a bachelor's degree in music education from Southern Methodist University (1980) and a master's degree in voice performance from Rice University (1985).

**UNIVERSITY OF HOUSTON SYSTEM
BOARD OF REGENTS AGENDA**

COMMITTEE: Academic and Student Success

ITEM: Approval of appointment of Interim Vice Chancellor/Vice President for Research and Technology Transfer for the University of Houston System/University of Houston

DATE PREVIOUSLY SUBMITTED:

SUMMARY:

Approve and ratify the appointment of Stuart Long as Interim Vice Chancellor/Vice President for Research and Technology Transfer pursuant to Board Policy 57.10. The effective date of his appointment is July 6, 2010.

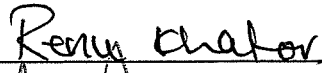

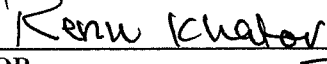
SUPPORTING

DOCUMENTATION: Personnel Action and Biographical Sketch

FISCAL NOTE: Salary included in FY11 university budget

**RECOMMENDATION/
ACTION REQUESTED:** Administration recommends approval of this item

COMPONENT: University of Houston and University of Houston System

PRESIDENT	 Renu Khator	8/3/10 DATE
VICE CHANCELLOR	 John Antel	7/28/10 DATE
CHANCELLOR	 Renu Khator	8/3/10 DATE

University of Houston System Board of Regents

Personnel Recommendations

Organization: University of Houston

Type of Appointment: Appointment
Name: Stuart Long
From Title: Professor of Electrical and Computer Engineering
To Title: Interim Vice Chancellor/Vice President of
Research and Technology Transfer
Effective Date: July 6, 2010

Dr. Stuart A. Long

Dr. Stuart A. Long has been appointed as interim University of Houston System Vice Chancellor and UH Vice President of Research and Technology Transfer. For over 35 years, Dr. Long has demonstrated a passionate commitment to teaching, research, and service at UH as both a professor and an administrator in the College of Engineering. He joined UH as a faculty member in 1974 and served as Chairman of the Department of Electrical and Computer Engineering from 1984 to 1995 and from 1998 to 1999 and as Associate Dean of the College of Engineering from 1995 to 1998, and again from 2000 to 2008. He was Interim Dean of the Honors College in 2008-09.

Dr. Long is currently the Associate Dean of Undergraduate Research and the Honors College. In this role he oversees the undergraduate research programs for the entire campus. He is also a Professor in the Department of Electrical and Computer Engineering and a registered Professional Engineer.

Long holds a bachelor's degree and M.E.E. degrees in Electrical Engineering from Rice University and a Ph.D. in Applied Physics from Harvard University. His research interests are in the broad area of applied electromagnetics and more specifically in microstrip and dielectric resonator antenna design. Most recently he has been actively engaged in educational research activities designed to recruit and retain more undergraduates majoring in engineering and science. He was the recipient of the Esther Farfel Award, the highest award given by the University, in 2010.

**UNIVERSITY OF HOUSTON SYSTEM
BOARD OF REGENTS AGENDA**

COMMITTEE: Academic and Student Success

ITEM: Approval of delegation of authority to Chancellor or her designee to certify to the Texas Higher Education Coordinating Board that the University of Houston System Board of Regents has approved degree or certification program.

DATE PREVIOUSLY SUBMITTED: NA

SUMMARY:

The Texas Higher Education Coordinating Board now requires a certification form signed by a university's board of regents or its designee certifying that the regents have approved a degree or certification program. This item seeks approval to delegate authority for this signature requirement to the Chancellor or her designee.

SUPPORTING

DOCUMENTATION: Sample Coordinating Board Certification Form

FISCAL NOTE: None

**RECOMMENDATION/
ACTION REQUESTED:** Administration recommends approval.

COMPONENT: University of Houston System

PRESIDENT

VICE CHANCELLOR

CHANCELLOR

DATE

DATE

DATE

2/28/10

8/3/10

Renu Khator

Certification Form for New Bachelor's and Master's Programs Texas Higher Education Coordinating Board

Directions: An institution shall use this form to request a new bachelor's or master's degree program that meets all criteria for automatic approval in Coordinating Board Rules, Chapter 5, Subchapter C, Section 5.44: (a) The program has institutional and governing board approval; (b) the program complies with the *Standards for Bachelor's and Master's Programs*; (c) adequate funds are available to cover the costs of the new program; (d) new costs during the first five years of the program will not exceed \$2 million; (e) the program is a non-engineering program (i.e., not classified under CIP code 14); and (f) the program will be offered by a university or health-related institution.

If a new bachelor's or master's program does not meet the criteria above, an institution must submit a request using the *Form for Requesting a New Bachelor's and Master's Degree Program*.

Information: Contact the Division of Academic Affairs and Research at 512/427-6200 for more information.

Administrative Information

1. Institution:

2. Program Name: Show how the program would appear on the Coordinating Board's program inventory (e.g., *Bachelor of Business Administration degree with a major in Accounting; Bachelor of Arts in Interdisciplinary Studies with 4-8 ESL Generalist Certification*).

3. Proposed CIP Code:

4. Number of Required Semester Credit Hours (SCHs) (*If the number of SCHs exceeds 120 for a bachelor's program, the institution must request a waiver documenting the compelling academic reason for requiring more SCHs.*):

5. Administrative Unit: Identify where the program would fit within the organizational structure of the university (e.g., *The Department of Electrical Engineering within the College of Engineering*).

6. Delivery Mode: Identify how and where the program would be delivered, e.g. on-campus face-to-face, online, off-campus, interactive videoconferencing, hybrid, etc.

7. Implementation Date: Report the first semester and year that students would enter the program.

8. Contact Person: Provide contact information for the person who can answer specific questions about the program.

Name:

Title:

E-mail:

Phone:

Signature Page

I hereby certify that all of the following criteria have been met in accordance with the procedures outlined in Coordinating Board Rules, Chapter 5, Subchapter C, Section 5.44:

- (a) The program has institutional approval.
- (b) The program complies with the *Standards for Bachelor's and Master's Programs*.
- (c) Adequate funds are available to cover the costs of the new program.
- (d) New costs during the first five years of the program will not exceed \$2 million.
- (e) The program is a non-engineering program (i.e., not classified under CIP code 14).
- (f) The program will be offered by a university or health-related institution.

I understand that the Coordinating Board will update the program inventory for the institution if no objections to the proposed program are received during the 30-day public comment period.

Chief Executive Officer

Date

I hereby certify that the Board of Regents has approved this program.

Date of Board of Regents approval: _____

Board of Regents (or Designee)

Date

**Certification Form for New Certificate Programs
at Universities and Health-Related Institutions
Texas Higher Education Coordinating Board**

Directions: An institution shall use this form to notify the Coordinating Board of a new certificate program that meets all criteria for automatic approval in Coordinating Board Rules, Chapter 5, Subchapter C, Section 5.44: (a) The certificate program has institutional and board of regents approval, (b) the institution certifies that adequate funds are available to cover the costs of the new certificate program, and (c) the certificate program meets all other criteria in Section 5.48 of Board Rules (relating to Criteria for Certificate Programs at Universities and Health-Related Institutions).

Information: Contact the Division of Academic Affairs and Research at 512/427-6200 for more information.

Administrative Information

1. Institution:

2. Program Name: Show how the program would appear on the Coordinating Board's program inventory (*e.g., Upper-Division Certificate in Management; Graduate Certificate in Human Resources; Undergraduate or Post-Baccalaureate EC-6 Generalist Bilingual Certificate*).

3. Proposed CIP Code:

4. Number of Semester Credit Hours Required:

5. Administrative Unit: Identify where the certificate program would fit within the organizational structure of the university (*e.g., The Department of Electrical Engineering within the College of Engineering*).

6. Implementation Date: Report the first semester and year that students would enter the program.

7. Contact Person: Provide contact information for the person who can answer specific questions about the program.

Name:

Title:

E-mail:

Phone:

Signature Page

I hereby certify that all of the following criteria have been met in accordance with the procedures outlined in Coordinating Board Rules, Chapter 5, Subchapter C, Section 5.44:

- (a) The certificate program has institutional approval.
- (b) The certificate program meets all other criteria in Section 5.48 of this title (relating to Criteria for Certificate Programs at Universities and Health-Related Institutions):
 - 1) Certificate programs for which academic credit is granted at universities and health-related institutions must meet the following criteria:
 - a) They must meet identified workforce needs or provide the student with skills and/or knowledge that shall be useful for their lives or careers.
 - b) They must be consistent with the standards of the Commission on Colleges of the Southern Association of Colleges and Schools.
 - c) They must meet the standards of all relevant state agencies or licensing bodies which have oversight over the certificate program or graduate.
 - d) Adequate financing must be available to cover all new costs to the institution five years after the implementation of the program.
 - 2) The following certificate programs do not require Board approval:
 - a) certificate programs for which no collegiate academic credit is given,
 - b) certificate programs in areas and at levels authorized by the table of programs of the institution with curricula of the following length:
 - i) at the undergraduate level of 20 semester credit hours or less,
 - ii) at the graduate and professional level of 15 semester credit hours or less.
 - 3) The following certificate programs require only Board notification and are automatically approved, subject to review:
 - a) upper-level undergraduate certificates of 21-36 hours in disciplinary areas where the institution already offers an undergraduate degree program.
 - b) graduate-level and professional certificates of 16 - 29 hours in disciplinary areas where the institution already offers a graduate program at the same level as the certificate.

I understand that the Coordinating Board will update the program inventory for the institution if no objections to the proposed certificate program are received during the 30-day public comment period.

Chief Executive Officer Date

I hereby certify that the Board of Regents has approved this program.

Date of Board of Regents approval: _____

Board of Regents (or Designee) Date

**UNIVERSITY OF HOUSTON SYSTEM
BOARD OF REGENTS AGENDA**

COMMITTEE: Academic and Student Success

ITEM: New Master of Science Degree in Petroleum Completion and Well Intervention Engineering at the University of Houston

DATE PREVIOUSLY SUBMITTED:

SUMMARY

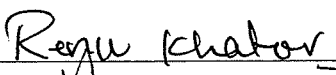

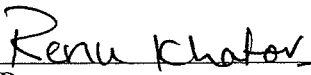
The University of Houston proposes the establishment of a Master of Science degree in Petroleum Completion and Well Intervention Engineering to be administered by the Department of Chemical and Biomolecular Engineering within the Cullen College of Engineering. The 36-hour program is designed to be completed within two calendar years and features both a thesis and non-thesis option. Job market data and information provided by major oil and gas companies indicate a strong current demand for engineers with special skills in well completion and intervention. Demand for graduates of this program is likely to increase significantly in the next decade with mass retirements projected in the oil and gas industry, where the median age of petroleum engineers is 50 years. Programmatic elements include courses in well fundamentals, well operations, completion operations, production controls, and advanced completion operations.

FISCAL NOTE: See Financial Pro Forma (attached)

SUPPORTING DOCUMENTATION: Program Description and Financial Pro Forma

ACTION REQUESTED: Administration recommends approval of this item

COMPONENT: University of Houston

 _____	_____	<u>8/3/10</u> _____
PRESIDENT	Renu Khator	DATE
 _____	_____	<u>8/2/10</u> _____
SENIOR VICE CHANCELLOR	John Antel	DATE
 _____	_____	<u>8/3/10</u> _____
CHANCELLOR	Renu Khator	DATE

Master of Science in Petroleum Completion and Well Intervention Engineering

University of Houston

Congruence with System Goals and University Mission

The Master of Science in Petroleum Completion and Well Intervention Engineering addresses the system goals of national competitiveness and community advancement by providing high-quality educational opportunities for students in a field that is critical for the economic health of the region. It is also consistent with UH's mission to expand our energy portfolio in areas that have been identified by our major industrial partners. This program helps to address severe talent shortages that exist in the exploration and development sectors of the region's energy companies.

Program Description

The proposed degree program in Petroleum Completion and Well Intervention Engineering relates to the activities which are undertaken during the preparation, operation and maintenance of the well during the reservoir's long life. Construction of a wellbore can take anywhere from two weeks to sometimes over a year, at a cost varying between a few hundred thousand to tens of millions of dollars. The useful life of this well could last tens of years. The wellbore dimensions range within large extremes: several inches in diameter but often several thousand feet in depth. The wellbore environment is very hostile. For that reason, specific knowledge regarding the construction of the well bore, the equipment utilized to maintain the stability of the well bore, and the complex chemical reactions that take place in and around the bore are critical to maintaining the stability of the well site. Even a very brief loss of control can result in well "blow-out" and loss of lives, property and damage to the environment. For these and many other reasons, successful well operations require knowledge and integration of many technical disciplines. These technical skills need to consider the interaction between humans and the reservoir, wellbore and specific equipment residing inside it or deployed at the surface.

The proposed program includes coursework that:

1. Provides a general knowledge of the reservoir and the wellbore.
2. Provides specific knowledge related to the preparation and completion of the wellbore for services and maintenance operations that are long-term and sustainable.
3. Concludes with a capstone project that integrates both general knowledge and technical knowledge related to completion and intervention of the well bore.
4. Can be successfully completed in two years.

Student and Job Market Demand

Workforce shortages in the oil and gas industry have been well documented. The Bureau of Labor Statistics projects that the demand for petroleum engineers in all areas will grow by 18% by 2016.

Locally, Workforce Solutions, the Houston area Workforce Commission, has identified petroleum engineering as one of the high-need, high-demand occupations over the next ten years. As of July 2010, there were approximately 100 openings in the Houston area alone for petroleum engineers, many seeking specializations in well completion. The mean annual salary for petroleum engineers is \$132,000 according to a Bureau of Labor Statistics Update (2009). It is important to note that the proposed program has been developed with strong interest from major energy companies including Shell, Conoco Phillips, Baker Hughes and Halliburton.

Program Duplication

The proposed degree program represents a field of specialization that is not currently offered in the United States. A comparable program is offered in the United Kingdom and serves as an education/training hub for several European based energy companies.

Faculty Resources

The program will utilize existing faculty resources (full-time director of petroleum engineering), four adjuncts and three new proposed positions that will be hired in the next two years. Their teaching responsibilities will be shared between all programs currently offered in Petroleum Engineering.

PRO FORMA FOR MASTER OF SCIENCE IN PETROLEUM COMPLETION AND WELL INTERVENTION ENGINEERING PROGRAM
July 2010

Assumptions

Director of Petroleum Engineering (.20)	30,000
Adjunct Professor (per course)	5,000
New Faculty #1 (.125)	12,500
New Faculty #2 (.125)	17,188
New Faculty #3 (.125)	12,500
Technical/Support Staff	5,000
Administrative Support Staff	6,000
Class size (fully enrolled)	25

	Spring 2011	Fall 2011	Fall 2012	Fall 2013	Fall 2014	Fall 2015	5 Year Total
Enrollments							
Cohort 1	10	10					
Cohort 2		15	15				
Cohort 3			20	20			
Cohort 4				25	25		
Cohort 5					25	25	
Cohort 6						25	
Total	10	25	35	45	50	50	
FY 2011	30,000	30,000	30,000	30,000	30,000	30,000	
Director of Petroleum Engineering (.20)	15,000	30,000	30,000	30,000	30,000	30,000	
Adjunct Professors	10,000	32,500	32,500	32,500	32,500	32,500	
New Faculty #1 (.125)	6,250	12,500	12,500	12,500	12,500	12,500	
New Faculty #2 (.125)		17,188	17,188	17,188	17,188	17,188	
New Faculty #3 (.125)		12,500	12,500	12,500	12,500	12,500	
Technical/Support Staff	2,500	5,000	5,000	5,000	5,000	5,000	
Administrative Support Staff	3,000	6,000	6,000	6,000	6,000	6,000	
Total Salaries	36,750	115,688	115,688	115,688	115,688	115,688	615,190
Benefits @ 30%	11,025	34,706	34,706	34,706	34,706	34,706	184,557
Total Personnel	47,775	150,394	150,394	150,394	150,394	150,394	799,747
Non-Personnel							
Annual maintenance & operations	2,000	2,000	2,000	2,000	2,000	2,000	12,000
Recruiting	-	-	-	-	-	-	-
Accreditation	-	-	-	-	-	-	-
Laboratory start up	-	-	-	-	-	-	-
Total Non-Personnel	2,000	2,000	2,000	2,000	2,000	2,000	12,000
Total Annual Expense	\$ 49,775	\$ 152,394	\$ 152,394	\$ 152,394	\$ 152,394	\$ 152,394	\$ 811,747
University Tuition	22,512	112,559	157,562	202,605	225,117	225,117	
University Fees	7,050	35,250	49,350	63,450	70,500	70,500	
College Tuition and Fees	7,866	39,328	55,059	70,790	78,655	78,655	
Subtotal	37,427	187,136	261,990	336,845	374,272	374,272	\$ 1,571,942
Formula Funding (Not Adjusted by Statutory Tuition)							
Generated	-	42,706	42,706	341,647	341,647	427,059	
Allocated to university operations (60%)	-	(25,624)	(25,624)	(204,988)	(204,988)	(256,235)	
Net additional formula funding		17,082	17,082	136,659	136,659	170,824	\$ 478,306
Total new revenue	\$ 37,427	\$ 204,218	\$ 279,073	\$ 473,504	\$ 510,931	\$ 545,096	
Net Operational Revenue/(Costs)	\$ (12,348)	\$ 51,824	\$ 126,678	\$ 321,109	\$ 358,536	\$ 392,701	
Cumulative Financial Pro Forma - Years 1 to 5							
Revenue	37,427	241,646	520,718	994,222	1,505,153	2,050,248	
Expenses	49,775	202,169	354,564	506,958	659,353	811,747	
Net	\$ (12,348)	\$ 39,476	\$ 166,155	\$ 487,264	\$ 845,800	\$ 1,238,501	

UNIVERSITY OF HOUSTON SYSTEM
BOARD OF REGENTS AGENDA

COMMITTEE: Academic and Student Success

ITEM: New Master of Science Degree in Petroleum Well Design Engineering at the University of Houston

DATE PREVIOUSLY SUBMITTED:

SUMMARY

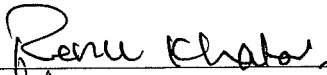


The University of Houston proposes the establishment of a Master of Science degree in Petroleum Well Design Engineering to be administered by the Department of Chemical and Biomolecular Engineering within the Cullen College of Engineering. The 36-hour program is designed to be completed within two calendar years and features both a thesis and non-thesis option. Job market data and information provided by major oil and gas companies indicate a strong current demand for specially trained well design engineers. Demand for graduates of this program is likely to increase significantly in the next decade with mass retirements projected in the oil and gas industry, where the median age of petroleum engineers is 50 years. Programmatic elements include courses in well fundamentals, well equipment, well operations, drilling and completion of complex well structures, and advanced well technologies.

FISCAL NOTE: See Financial Pro Forma (attached)

SUPPORTING DOCUMENTATION: Program Description and Financial Pro Forma

ACTION REQUESTED: Administration recommends approval of this item

COMPONENT: University of Houston

PRESIDENT	 Renu Khator	8/3/10 DATE
SENIOR VICE CHANCELLOR	 John Antel	8/2/10 DATE
CHANCELLOR	 Renu Khator	8/3/10 DATE

Master of Science in Petroleum Well Design Engineering

University of Houston

Congruence with System Goals and University Mission

The Master of Science in Petroleum Well Design Engineering addresses the system goals of national competitiveness and community advancement by providing high-quality educational opportunities for students in a field that is critical for the economic health of the region. It is also consistent with UH's mission to expand our energy portfolio in areas that have been identified by our major industrial partners. This program helps to address severe talent shortages that exist in the exploration and development sectors of the region's energy companies.

Program Description

The proposed degree program in Petroleum Well Design Engineering relates to the activities which are undertaken during drilling and construction of wellbores to ensure their safe and optimal use during reservoir's long life. At today's conditions construction of a wellbore can take anywhere from two weeks to sometimes over a year, at a cost varying between a few hundred thousand to tens of millions of dollars. The useful life of this well could last tens of years. The wellbore dimensions range within large extremes: several inches in diameter but often several thousand feet in depth. The wellbore environment is very hostile. Because the reservoir is often under very high pressure, the wellbore needs to be kept under constant control. Even a very brief loss of control can result in well "blow-out" and loss of lives, property and damage to the environment. For these and many other reasons, successful well operations require knowledge and integration of many technical disciplines. These technical skills need to consider the interaction between humans and the reservoir, wellbore and specific equipment residing inside it or deployed at the surface.

The proposed degree program includes coursework that:

1. Provides a general knowledge of the reservoir and wellbore.
2. Provides knowledge regarding specific technologies and operations that relate to well design engineering.
3. Leads to a capstone project that integrates content from the core and electives of the degree program. The capstone will involve preparation of specific and comprehensive technical recommendations for an assigned problem, determination of the financial impact of the proposed solution, its implementation, and requirements for safeguarding the health and safety of the people at the well site and surrounding communities.
4. Can be successfully completed in two years.

Student and Job Market Demand

Workforce shortages in the oil and gas industry have been well documented. The Bureau of Labor Statistics projects that the demand for petroleum engineers in all areas will grow by 18% by 2016. Locally, Workforce Solutions, the Houston area Workforce Commission, has identified petroleum engineering as one of the high-need, high-demand occupations over the next ten years. As of July 2010, there were approximately 100 openings in the Houston area alone for petroleum engineers, many seeking specializations in well design. The mean annual salary for petroleum engineers is \$132,000 according to a Bureau of Labor Statistics Update (2009). It is important to note that the proposed program has been developed with strong interest from major energy companies including Shell, Conoco Philips, Baker Hughes and Halliburton.

Program Duplication

The proposed degree program represents a field of specialization that is not currently offered in the United States. A comparable program is offered in the United Kingdom and serves as an education/training hub for several European based energy companies.

Faculty Resources

The program will utilize existing faculty resources (full-time director of petroleum engineering), four adjuncts and three new proposed positions that will be hired in the next two years. Their teaching responsibilities will be shared between all programs currently offered in Petroleum Engineering.

PRO FORMA FOR MASTER OF SCIENCE IN PETROLEUM WELL DESIGN ENGINEERING PROGRAM

July 2010

Assumptions

Director of Petroleum Engineering (.20)	30,000
Adjunct Professor (per course)	5,000
New Faculty #1 (.125)	12,500
New Faculty #2 (.125)	17,188
New Faculty #3 (.125)	12,500
Technical/Support Staff	5,000
Administrative Support Staff	6,000
Class size (fully enrolled)	20

Enrollments

	Spring 2011	Fall 2011	Fall 2012	Fall 2013	Fall 2014	Fall 2015	Fall 2016
Cohort 1:	5	5					
Cohort 2		10	10				
Cohort 3			15	15			
Cohort 4				20	20		
Cohort 5					20	20	
Cohort 6						20	20
Total	5	15	25	35	40	40	40

5 Year Total

	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Director of Petroleum Engineering (.20)	15,000	30,000	30,000	30,000	30,000	30,000
Adjunct Professor	10,000	32,500	32,500	32,500	32,500	32,500
New Faculty #1 (.125)	6,250	12,500	12,500	12,500	12,500	12,500
New Faculty #2 (.125)		17,188	17,188	17,188	17,188	17,188
New Faculty #3 (.125)		12,500	12,500	12,500	12,500	12,500
Technical/Support Staff	5,000	5,000	5,000	5,000	5,000	5,000
Administrative Support Staff	3,000	6,000	6,000	6,000	6,000	6,000
Total Salaries	39,250	115,688	115,688	115,688	115,688	115,688
Benefits @ 30%	11,775	34,706	34,706	34,706	34,706	34,706
Total Personnel	51,025	150,394	150,394	150,394	150,394	150,394

617,680

185,307

802,997

12,000

22,500

34,500

\$ 837,497

\$ 1,178,967

\$ 341,647



**UNIVERSITY OF HOUSTON SYSTEM
BOARD OF REGENTS**

AUDIT & COMPLIANCE

AGENDA ITEM(S)

FOR

AUGUST 17, 2010

BOARD OF REGENTS MEETING

**UNIVERSITY OF HOUSTON SYSTEM
BOARD OF REGENTS AGENDA**

COMMITTEE: Audit & Compliance

ITEM: UHS Internal Auditing Department Long-Range Internal Audit Plan for Fiscal Years 2011-2013

DATE PREVIOUSLY SUBMITTED:

SUMMARY:

Attached for your review and approval is the UHS Internal Auditing Department Long-Range Internal Audit Plan for Fiscal Years 2011-2013 (Audit Plan). The Audit Plan has been prepared to meet the requirements of the Board of Regents policy and the Texas Internal Auditing Act (Texas Government Code, Sec. 2102), as amended. The Texas Internal Auditing Act requires the Board of Regents to approve the Audit Plan and periodically review the resources dedicated to the Internal Audit program and determine if adequate resources exist to ensure that risks identified in the annual risk assessment are adequately covered within a reasonable time frame. The Internal Audit resources are described in Section 2 of the Audit Plan, and the risk assessment is included in Section 8 of the Audit Plan. Risk assessment techniques were employed to identify auditable areas and to ensure that the accounting systems and controls, the administrative systems and controls, and other major systems and controls are reviewed on a periodic basis.

SUPPORTING

DOCUMENTATION: UHS Internal Audit Plan (under separate cover)

FISCAL NOTE:

**RECOMMENDATION/
ACTION REQUESTED:** Approval

COMPONENT: University of Houston System

CHIEF AUDIT EXECUTIVE


Don Guyton

7/23/10
DATE

CHANCELLOR



Renu Khator

8-3-10
DATE



**UNIVERSITY OF HOUSTON SYSTEM
BOARD OF REGENTS**

ENDOWMENT MANAGEMENT

AGENDA ITEM(S)

FOR

AUGUST 17, 2010

BOARD OF REGENTS MEETING

**UNIVERSITY OF HOUSTON SYSTEM
BOARD OF REGENTS AGENDA**

COMMITTEE: Endowment Management

ITEM: Approval to liquidate The Conrad N. Hilton Quasi Endowment for Facility Improvement

**DATE PREVIOUSLY
SUBMITTED:**

SUMMARY:


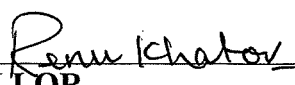
In accordance with UH System policy 3.F.02 – section 3.15, approval is requested to liquidate The Conrad N. Hilton Quasi Endowment for Facility Improvement currently invested in the UH System Endowment. The proceeds will be used to pay for refurbishing costs at the Conrad N. Hilton Hotel at UH. The endowment was created with funds raised by the college to equip and furnish the building during its construction in the 1960's. The funds in excess of the campaign quota were placed into a quasi endowment in 1969 at the request of the Dean with the intent that the endowment might be liquidated and the funds made available to the college for refurbishing the building when needed.

**SUPPORTING
DOCUMENTATION:**

FISCAL NOTE: Market value \$407,657 as of 5/31/10.

**RECOMMENDATION/
ACTION REQUESTED:** Administration recommends approval of this item.

COMPONENT: University of Houston System

<hr/>		<hr/>
PRESIDENT		DATE
<hr/>	<hr/>	<hr/>
EXECUTIVE VICE CHANCELLOR	Carl Carlucci	7/23/2010
<hr/>	<hr/>	<hr/>
CHANCELLOR	 Renu Khator	8/3/10
<hr/>	<hr/>	<hr/>



**UNIVERSITY OF HOUSTON SYSTEM
BOARD OF REGENTS**

FACILITIES, CONS. & MASTER PLANNING

AGENDA ITEM(S)

FOR

AUGUST 17, 2010

BOARD OF REGENTS MEETING

**UNIVERSITY OF HOUSTON SYSTEM
BOARD OF REGENTS AGENDA**

COMMITTEE: Facilities, Construction and Master Planning

ITEM: Approval is requested to approve a revised Committee composition and Committee Policy for the System-wide Art Acquisition Committee.

DATE PREVIOUSLY SUBMITTED:

SUMMARY:

Approval is requested to approve a revised committee policy and consolidation of the membership for the System-wide Art Acquisition Committee (SWAAC).

Under the revised policy, individual Campus Art Committees will be eliminated and role of the SWAAC in selection and acquisition of artwork for the University of Houston System will be clarified. This revision will allow a more coordinated approach with more direct Regent and Senior Administration oversight.

SUPPORTING DOCUMENTATION: SWAAC Policy

FISCAL NOTE: No additional costs

**RECOMMENDATION/
ACTION REQUESTED:** Administration recommends approval of this item.

COMPONENT: University of Houston System

PRESIDENT



EXECUTIVE VICE CHANCELLOR

Carl Carlucci

DATE

8/3/2010

DATE



CHANCELLOR

Renu Khator

8/3/10

DATE

University of Houston System

System Wide Art Acquisition Committee (SWAAC) Policy

Version 1.2

I. Charge

This committee has been formed in an advisory capacity to the University of Houston System Campus Presidents, the University of Houston System Campus Chancellor and Presidents the University of Houston System Board of Regents to aid in the building of a distinguished collection of 20th and 21st century art for all universities of the University of Houston System.

The Board of Regents of the University of Houston approved the acquisition of public art in 1966 to be funded under state and federal laws. The acquisitions are to be financed in whole or part by the 1% for Art program, which was enacted into law in the state of Texas in 1969.

This Committee has been formed to select and acquire a notable collection to compliment and reinforce campus buildings and to benefit the University of Houston System and the community at large. It is responsible for artwork acquisition for all campuses of the University of Houston System.

For the System to be recognized for its appreciation of learning and imaginative innovation that characterize the best original research and creative performance in the arts, the artwork collected and displayed must come about as a result of informed and reasoned judgments by those most qualified to make them.

II. Definitions

- a. **Artwork** is executed by an artist in a variety of media such, as but not limited to sculpture, painting, printmaking or photography.
- b. **SWAAC** is the System Wide Art Acquisition Committee.
- c. **Capital Construction Project** refers to any new building or the addition of square footage to an existing building. These costs must exceed \$1,000,000 for the 1% Art to apply.
- d. The **1% for Art** for appropriation purposes is based on the total cost of construction.
- e. **Curator of University Collections** works with SWAAC, Facilities Planning & Construction and artists to facilitate projects, calls meetings, maintains the archives on all committee work and work in the collections and, in addition, coordinates all necessary conservation and maintenance, prepares necessary budgets, labeling and brochures for the collection.

III. Membership

The System Wide Art Acquisition Committee members will be approved by Board of Regents (BOR) and include the following members:

- a. Members based on their office or position:
 - 1. Chair- Associate Vice Chancellor/Associate Vice President for Plant Operations;
 - 2. Curator of University Collections;
 - 3. Director, University of Houston Blaffer Gallery; and
 - 4. Executive Director of Facilities Planning & Construction will serve as an ex officio member
- b. Appointed members:
 - 1. Two representatives from the BOR, appointed by the chair of the BOR to serve for two year terms; may be appointed to a second two year term;
 - 2. One appointee and one alternate appointee from each campus to be appointed by that Campus President, each to serve a three year term; may be appointed to second term;
 - 3. Four Museum representatives from local museums appointed by the University of Houston Chancellor/President based on the recommendation by each Museum to serve for a three year term each; may be appointed to second term; and
 - 4. Two Community representatives appointed by the University of Houston Chancellor/President to serve for a three year term each; may be appointed to second term.
- c. The terms of the appointed members shall begin on September 1. The terms of the appointed members will be staggered so that at least one member from each category listed in Section III. b. will be appointed for a new term each year. Those appointed members with terms beginning September 1, 2010 shall draw lots by category to determine whose term will end August 31, 2011, August 31, 2012, and (except for those Regents with two year terms) August 31, 2013.

University of Houston System Clients, Project Architect and Project Manager will be invited to meetings on a per project basis.

IV. Selection of Works

- a. SWAAC shall:
 - 1. Recommend an artist(s) for each project based on meeting with Architect and Project Manager.

2. Recommend along with the artist, the location within the site. Project funded work may be placed either as an integral part of the building project or may be placed in the proximity of the building or a portion of the funds used to site works in other areas of campus. Sites for artwork shall be identified during the planning or early development stages of the project by working closely with the artist and architects in order to effectively and economically integrate art into the planning of the project.
3. Recommend proposal phasing and design. Criteria for selection of artwork shall include but is not limited to the following:
 - Appropriateness to the location
 - High aesthetic standards,
 - High probability of completion within timeline
 - Durability and ease of maintenance
 - Ability to accomplish, fabricate and install artwork for project budget
 - High visibility
 - Excitement and interest for the users of the facility, University and the surrounding community
 - Ability to relate to a diverse demographic
 - Enhancement of the existing collection
 - No restrictions should be placed on content but consideration should be given to the audience and client.
 - Fabrication and installation of artwork.
4. Oversee fabrication and installation of artwork.
5. Coordinate communication, media relations and public education related to the public art selection and overall public art collection.
6. Meet on a regularly scheduled basis to consider all of the above actions as well as to assist in managing and maintaining the collection. The Chair of the Committee will be responsible for scheduling and calling these meetings.
- b. The artist and artwork recommended by SWAAC will be presented to the appropriate Campus President for approval. Following that approval the artwork will be presented to the Chancellor for approval.
- c. Of the 1% allocated for artwork , up to 10% may be set aside for the operating budget supporting the Systemwide Art Acquisition Committee (SWAAC). The determination of the specific amount to be set aside to support SWAAC will be made by the Executive Vice Chancellor for Administration and Finance.

V. Other Acquisitions and Gifts

- a. Potential gifts of artwork to the University of Houston System to be displayed in public settings and to be used for other than study materials are subject to the same review as works acquired through the 1% for Art procedure to insure that their esthetic quality meets the standards of SWAAC and the University.
- b. Any college, foundation, corporation, or other entity wishing to contribute to new facilities, donate, participate in a joint venture, or otherwise give or create new facilities with any component of the University of Houston System must include, as part of the project cost, at least 1% of the construction cost for the commissioning, selection, and installation of art.

VI. De-Accessioning of Artwork

- a. No artworks in the collection of the University of Houston System may be de-accessioned (sold, traded, given away, etc.) without ascertaining the original terms of the gift, without following current professional standards including those of the Association of Art Museum Directors, (AAMD), without the recommendation of the SWAAC and without specific approval of the Board of Regents.

VII. Loan Policy

- a. The University of Houston System, upon occasion, may accept artwork on a loan basis. Loans must be approved by the System Wide Art Acquisition Committee. The SWAAC will include the following criteria in evaluating the acceptability of a loan item:
 1. Quality of the artwork and its appropriateness to the campus (es) in the context of present and future University collections.
 2. The University's ability to provide an appropriate site for the artwork.
 3. The University's ability to provide for the safety and security of the artwork and of its audience.
 4. The agreement of the artist and/or lender to indemnify the University of Houston System for damage and loss to the artwork while it is installed on campus (es).
 5. The willingness of the lender to assume financial cost with regard to transportation, installation, maintenance, conservation of the artwork and other related expenses.
- c. Artwork on loan to the University will be reviewed on an annual basis and the lender may be asked to sign an annual renewal agreement. The lender will be furnished an annual condition report of the artwork.
- d. A loan agreement and condition report will be prepared for each item of artwork accepted by the committee.

VIII. Conservation and Maintenance

- a. Conservation priorities, conservation schedule and a conservation budget shall be established annually by the Curator of University Collections and approved by the SWAAC. This plan will be reviewed annually for adjustments.

IX. Ethical Procedures – Conflicts of Interest

- a. No member of SWAAC shall profit financially or through receiving favors from any transaction involving the sale, resale, gift, loan or exchange of any artwork to the University of Houston System.
- b. If an artist whose work is being considered for acquisition by SWAAC is related to a SWAAC member by consanguinity, affinity or business relationship, that member must disclose that relationship on the record and abstain from the discussion and vote on that artist's work.

**UNIVERSITY OF HOUSTON SYSTEM
BOARD OF REGENTS AGENDA**

COMMITTEE: Facilities, Construction and Master Plan

ITEM: Approval of University Center Addition (Phase I) site, scope and program.

DATE PREVIOUSLY SUBMITTED:

SUMMARY:

Approval is requested of the University Center Transformation Project Phase I including the project site, scope and program. Phase I includes an addition of up to 69,500 NSF/107,000 GSF to the east side of the existing University Center. The food court and retail space will be relocated from the existing building into this addition. The Addition will include space for campus activities and major student organization offices and for meeting space. The project will also be bid with added alternates to construct additional meeting and support space.

Deferred maintenance in and renovation of the existing building will be addressed under Phase II.

SUPPORTING

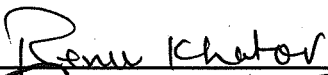

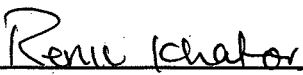
DOCUMENTATION: Project Site Map and Program

FISCAL NOTE: See companion item, Finance and Administration Agenda #4.

RECOMMENDATION/

ACTION REQUESTED: Administration recommends approval of this item.

COMPONENT: University of Houston

PRESIDENT	 Renu Khator	8/3/10 DATE
EXECUTIVE VICE CHANCELLOR	 Carl Carlucci	7/28/2010 DATE
CHANCELLOR	 Renu Khator	8/3/10 DATE

**University of Houston
University Center Addition and Transformation
Supporting Documentation**

UC ADDITION PROGRAM (Phase I)

Function	Net SF	GSF
Base Program		
Student Organizations	20,000	30,800
Meeting and Theater Space	7,900	12,200
Dining and Food Service	18,900	29,100
Retail	6,900	10,600
Total	53,700	82,700
Base Program		

Potential Add Alternate Program:

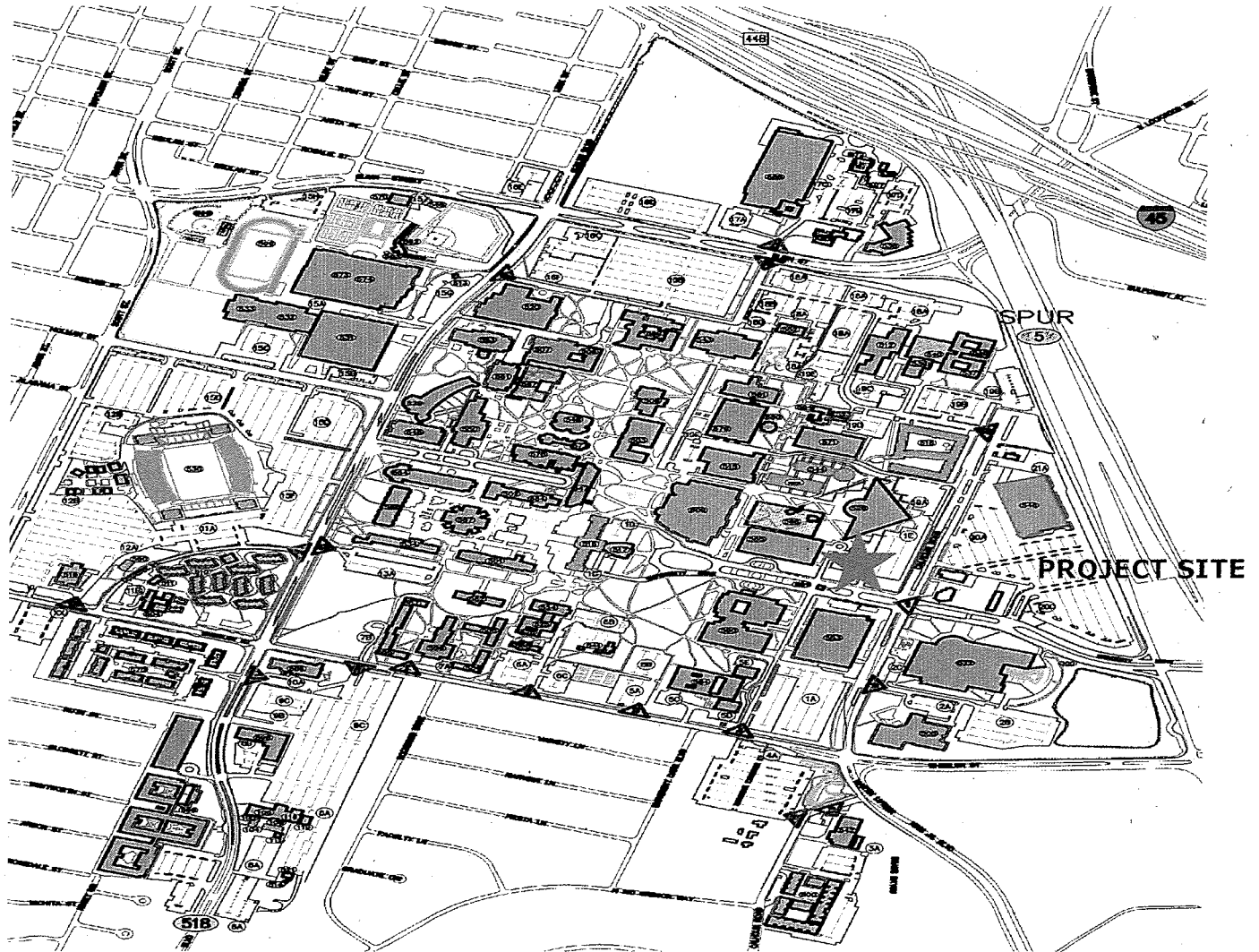
Ballroom and Meeting Space	15,800	24,300
Total- Potential Add Alternates	15,800	24,300

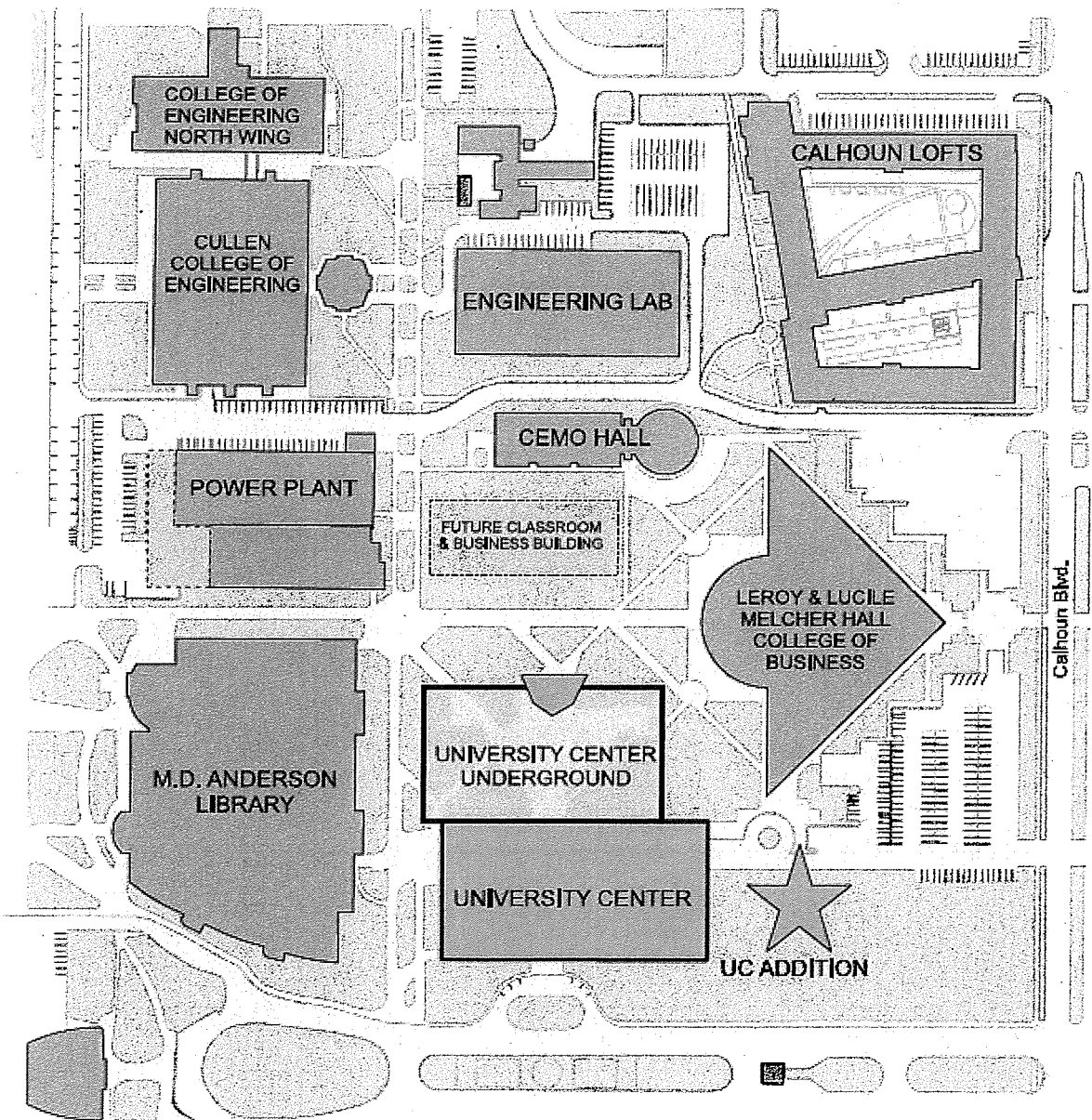
Total		
Base Addition	69,500 NSF	107,000 GSF
with additional alternates		

UC EXISTING BUILDING TRANSFORMATION PROGRAM (Phase II)

UC Main Building	109,919	187,337
UC Underground	39,846	70,686
Total	149,765 NSF	258,023 GSF
Existing Building		

University Center Transformation Site Plan







**UNIVERSITY OF HOUSTON SYSTEM
BOARD OF REGENTS**

FINANCE & ADMINISTRATION

AGENDA ITEM(S)

FOR

AUGUST 17, 2010

BOARD OF REGENTS MEETING

**UNIVERSITY OF HOUSTON SYSTEM
BOARD OF REGENTS AGENDA**

COMMITTEE: Finance and Administration

ITEM: Approval is requested to delegate authority to the Chancellor to negotiate and execute extension to the contract (K-09-00370) with Sempra Energy Solutions for providing electricity to all UHS components.

**DATE PREVIOUSLY
SUBMITTED:**

SUMMARY:

Approval is requested to delegate authority to the Chancellor to negotiate and execute a contract extension with Sempra Energy Solutions for providing electricity to all UHS components. The original contract is from 2009 to 2012. In addition to extending the contract to 2013, Sempra would provide a fixed rate price that is lower than our current rate (based on the futures market for electricity) beginning September 2010 through December 2013.

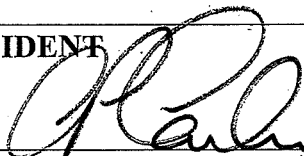
SUPPORTING DOCUMENTATION: Electricity Rates Analysis

FISCAL NOTE: UH System is expected to save about \$700,000 by extending its contract with Sempra Energy Solutions to December 31, 2013. This savings will offset the increased cost of electricity market changes beginning December 1, 2010, which are mandated by ERCOT.

**RECOMMENDATION/
ACTION REQUESTED:** Administration recommends approval of this item.

COMPONENT: University of Houston System

PRESIDENT



DATE

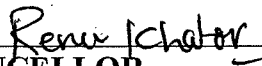
EXECUTIVE VICE CHANCELLOR

Carl Carlucci

DATE

7/27/10

CHANCELLOR



Renu Khator

DATE

8-3-10

Electricity Rates Analysis

Approval is requested to delegate authority to the Chancellor to negotiate and execute extension to the contract (K-09-00370) with Sempra Energy Solutions for providing electricity to all UHS components. The original contract is from April 1, 2009 to March 31, 2012. The contract extension would be for 21 months until December 31, 2013.

In addition, Sempra would begin charging UHS a new lower fixed rate for electricity starting September 1, 2010 that is the weighted average of the previously contracted price through March 31, 2012 and the price of electricity for the extension period (April 2012 through December 2013). UHS will save an estimated \$700,000 through the original contract end date (March 31, 2012) by extending the contract and paying a lower fixed price for electricity. The fixed price charged under the original contract is \$64.17/MWh for the Houston Zone (all UHS facilities except for UHV) and \$60.10/MWh for the South Zone (UHV).

Separately, the Electric Reliability Council of Texas (ERCOT) is changing to a “nodal” market design starting December 1, 2010. This change to a nodal design is expected to increase billable costs by up to \$2.00 per MWh (conservatively high estimate), which Sempra will pass on to us in accordance with our contract. However, the cost savings from extending our contract with Sempra is expected to offset the increase in cost from the nodal market. Therefore, our overall electricity costs per MWh should remain flat through December 2013.

Sempra will continue to honor its contractual commitment to subcontracting at least 25% of the electricity provided to UH System to a HUB subcontractor. It has already subcontracted 28% of the original UHS-contracted electricity to a HUB.

**UNIVERSITY OF HOUSTON SYSTEM
BOARD OF REGENTS AGENDA**

COMMITTEE: Finance and Administration

ITEM: Approval is requested to delegate authority to the Chancellor to negotiate and execute an interlocal agreement with the Region VIII Education Service Center for the System.

**DATE PREVIOUSLY
SUBMITTED:**

SUMMARY:

Approval is requested to delegate authority to the Chancellor to negotiate and execute an interlocal agreement with the Region VIII Education Service Center for the System, which will provide cooperative purchasing services to the System through The Interlocal Purchasing System (TIPS) Program. This no-cost agreement, which is authorized under Texas Education Code 8.002 and Texas Government Code 791.001, automatically renews unless terminated by either party with 60 days written notice.

**SUPPORTING
DOCUMENTATION:**

FISCAL NOTE: The TIPS Program allows members to utilize contracts for various services that were awarded through a competitive process. There is no obligation for members to use these contracts and members are not charged for using them or for being a member of TIPS.

**RECOMMENDATION/
ACTION REQUESTED:** Administration recommends approval of this item.

COMPONENT: University of Houston System

PRESIDENT



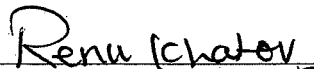
DATE

7/27/10

EXECUTIVE VICE CHANCELLOR

Carl Carlucci

DATE



CHANCELLOR

Renu Khator

DATE

8-3-10

UNIVERSITY OF HOUSTON SYSTEM
BOARD OF REGENTS AGENDA

COMMITTEE: Finance & Administration

ITEM: Approval is requested to delegate authority to the Chancellor to create an alternative deferred compensation arrangement for certain employees under the Internal Revenue Code Section 415m.

DATE PREVIOUSLY SUBMITTED:

SUMMARY:

The university is seeking permission to create an alternative deferred compensation arrangement for certain employees under Section 415m of the Internal Revenue Code in addition to those currently offered.

SUPPORTING
DOCUMENTATION: None

FISCAL NOTE: There will be no additional fiscal impact; however we expect a tax savings for arrangements structured under Section 415m as opposed to 457f.

RECOMMENDATION/
ACTION REQUESTED: Administration recommends approval of this item.

COMPONENT: University of Houston System

PRESIDENT



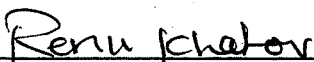
DATE

7/23/2010

EXECUTIVE VICE CHANCELLOR

Carl Carlucci

DATE



8-3-10

CHANCELLOR

Renu Khator

DATE

**UNIVERSITY OF HOUSTON SYSTEM
BOARD OF REGENTS AGENDA**

COMMITTEE: Finance & Administration

ITEM: Approval is requested to delegate authority to the Chancellor to negotiate and execute contracts up to \$44,200,000 for the design and construction of the University Center Addition (Phase I) and design of the existing University Center Transformation (Phase II) Project.

DATE PREVIOUSLY SUBMITTED:

SUMMARY:

Approval is requested to delegate authority to the Chancellor to negotiate and execute contracts up to \$44,200,000 for the design and construction of the University Center Addition (Phase I) and design of the existing University Center Transformation (Phase II) Project. This will include design service for both phases, and construction for phase I.

SUPPORTING

DOCUMENTATION: Financial Pro Forma, Business Plan, Timeline, Site Plan

FISCAL NOTE: Bonds Supported by Student University Center Fee and Food Service Commission, \$44,200,000 Total.

RECOMMENDATION/

ACTION REQUESTED: Administration recommends approval of this item.

COMPONENT: University of Houston

PRESIDENT

EXECUTIVE VICE CHANCELLOR

CHANCELLOR

Renu Khator

Renu Khator

Carl Carlucci

Renu Khator

DATE

DATE

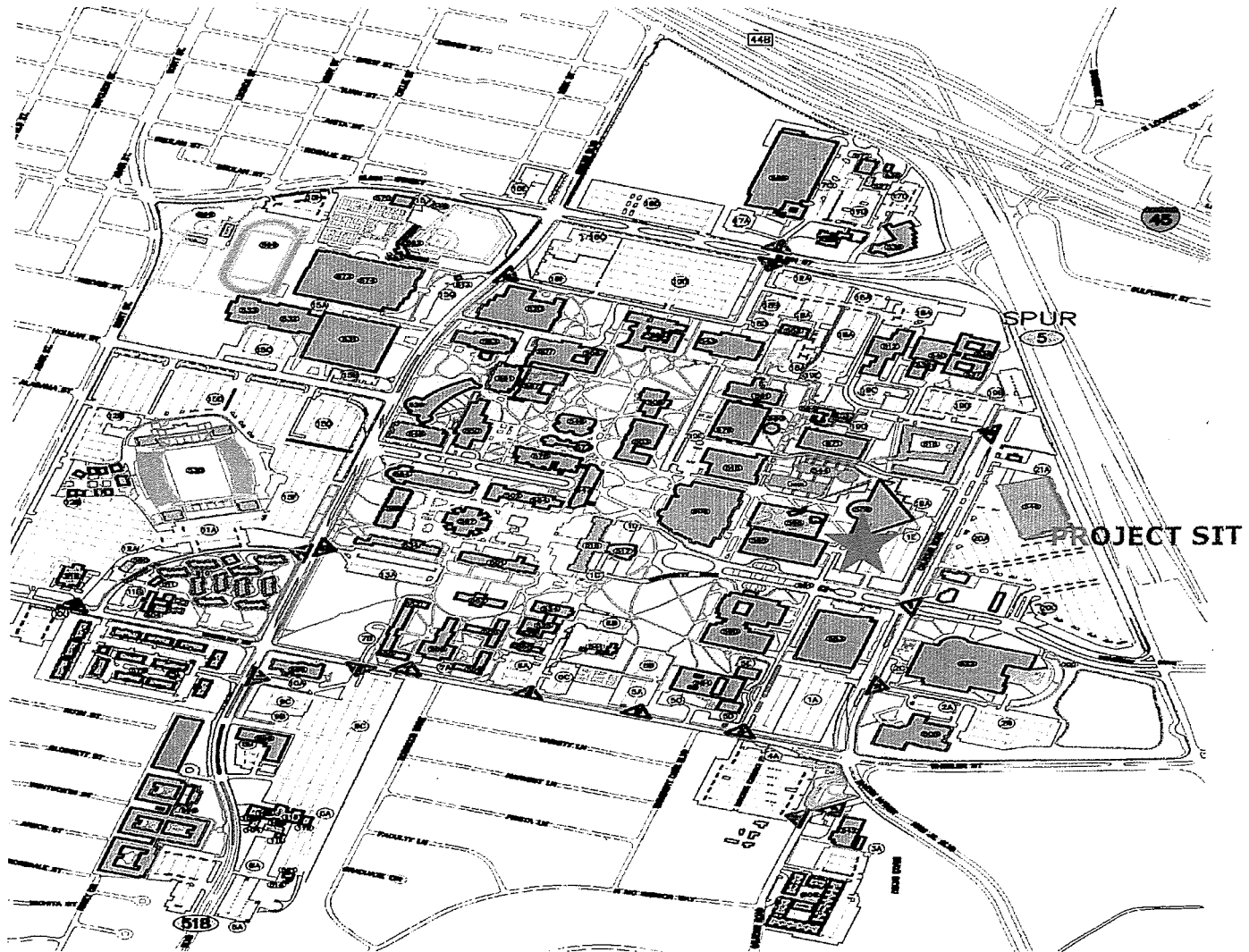
DATE

8-3-10

7/27/2010

8-3-10

UNIVERSITY CENTER TRANSFORMATION SITE PLAN



**University of Houston
University Center Addition and Transformation
Supporting Information**

PROPOSED BUDGET

Construction Cost	\$30,218,000
Fixed Equipment and Food Service	\$ 4,390,000
Furniture and Moveable Equipment	\$ 1,500,000
Professional Services Fees	\$ 2,300,000
Project Management	\$ 1,215,000
Testing, Commissioning, Misc.	\$ 638,000
Art	\$ 309,000
Contingency	<u>\$ 3,630,000</u>
TOTAL PROJECT COST	<u>\$ 44,200,000</u>

Note: The Proposed Budget includes Design and Construction of University Center Addition (Phase I) and Design of the existing University Center Transformation (Phase II).

PROPOSED SCHEDULE

August 2010	BOR Review and Approval
November 2010	Design Begins
January 2011	Approval by THECB
August 2011	Construction Begins
October 2012	Substantial Completion
November 2012	Final Occupancy

UC Addition Only Pro Forma Cash Flow

	Phase 1 UC Fee	Less Reserve for Design, etc.	Less Reserve for Def. Maint.	Net Cash Flow Available for Debt Service	Phase 1 Debt Service	Net Cash Flow After Debt Service	Cumulative Cash Surplus	Debt Coverage Ratio
FY2011	\$ 3,896,050	\$ (3,896,050)	\$ -	\$ -	\$ -	\$ -	\$ -	-
FY2012	3,896,050	-	(285,000)	3,611,050	(3,129,756)	481,294	481,294	1.15
FY2013	3,896,050	-	(285,000)	3,611,050	(3,129,756)	481,294	962,587	1.15
FY2014	3,896,050	-	(285,000)	3,611,050	(3,129,756)	481,294	1,443,881	1.15
FY2015	3,896,050	-	(285,000)	3,611,050	(3,129,756)	481,294	1,925,175	1.15
FY2016	3,896,050	-	(285,000)	3,611,050	(3,129,756)	481,294	2,406,469	1.15
FY2017	3,896,050	-	(285,000)	3,611,050	(3,129,756)	481,294	2,887,762	1.15
FY2018	3,896,050	-	(285,000)	3,611,050	(3,129,756)	481,294	3,369,056	1.15
FY2019	3,896,050	-	(285,000)	3,611,050	(3,129,756)	481,294	3,850,350	1.15
FY2020	3,896,050	-	(285,000)	3,611,050	(3,129,756)	481,294	4,331,643	1.15
FY2021	3,896,050	-	(285,000)	3,611,050	(3,129,756)	481,294	4,812,937	1.15
FY2022	3,896,050	-	(285,000)	3,611,050	(3,129,756)	481,294	5,294,231	1.15
FY2023	3,896,050	-	(285,000)	3,611,050	(3,129,756)	481,294	5,775,525	1.15
FY2024	3,896,050	-	(285,000)	3,611,050	(3,129,756)	481,294	6,256,818	1.15
FY2025	3,896,050	-	(285,000)	3,611,050	(3,129,756)	481,294	6,738,112	1.15
FY2026	3,896,050	-	(285,000)	3,611,050	(3,129,756)	481,294	7,219,406	1.15
FY2027	3,896,050	-	(285,000)	3,611,050	(3,129,756)	481,294	7,700,700	1.15
FY2028	3,896,050	-	(285,000)	3,611,050	(3,129,756)	481,294	8,181,993	1.15
FY2029	3,896,050	-	(285,000)	3,611,050	(3,129,756)	481,294	8,663,287	1.15
FY2030	3,896,050	-	(285,000)	3,611,050	(3,129,756)	481,294	9,144,581	1.15
FY2031	3,896,050	-	(285,000)	3,611,050	(3,129,756)	481,294	9,625,874	1.15
FY2032	3,896,050	-	(285,000)	3,611,050	(3,129,756)	481,294	10,107,168	1.15
FY2033	3,896,050	-	(285,000)	3,611,050	(3,129,756)	481,294	10,588,462	1.15
FY2034	3,896,050	-	(285,000)	3,611,050	(3,129,756)	481,294	11,069,756	1.15
FY2035	3,896,050	-	(285,000)	3,611,050	(3,129,756)	481,294	11,551,049	1.15
FY2036	3,896,050	-	(285,000)	3,611,050	(3,129,756)	481,294	12,032,343	1.15

**UNIVERSITY OF HOUSTON SYSTEM
BOARD OF REGENTS AGENDA**

COMMITTEE: Finance and Administration

ITEM: Approval is requested to delegate authority to the Chancellor to negotiate and execute contracts up to \$2,500,000 for University of Houston Modular Office Park at the University of Houston Energy Research Park.

**DATE PREVIOUSLY
SUBMITTED:**

SUMMARY:

Approval is requested to delegate authority to the Chancellor to negotiate and execute contracts up to \$2,500,000 for University of Houston Modular Office Park at the University of Houston Energy Research Park.

The 11,550 GSF facility will house general purpose offices with modular furniture systems, IT, rest rooms and other support systems. It will address the need for University swing space necessary in order to complete various University renovation projects and will first be used to relocate personnel while renovating Energy Research Park Buildings 2 & 3A.

SUPPORTING DOCUMENTATION: Project Site, Budget and Schedule

FISCAL NOTE: Source of funds: Rent from tenants
Contract up to \$2,500,000

**RECOMMENDATION/
ACTION REQUESTED:** Administration recommends approval of this item.

COMPONENT: University of Houston

PRESIDENT

Renu Khator

Renu Khator

DATE

8-3-10

EXECUTIVE VICE CHANCELLOR

Carl Carlucci

Carl Carlucci

DATE

7/29/2010

CHANCELLOR

Renu Khator

Renu Khator

DATE

8-3-10

**University of Houston Energy Research Park
Modular Office Park
Support Information**

PROPOSED BUDGET

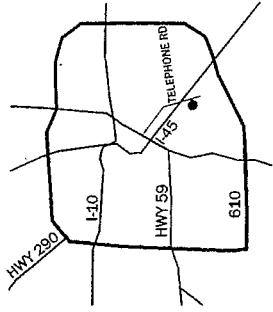
Construction	\$985,000
Site Development	\$95,000
IT/FF&E	\$445,000
Professional Fees	\$83,000
Misc. Expenses, Commissioning, Testing etc.	\$72,000
Project Management	\$45,000
Contingency	\$172,000
Total Construction Budget	\$1,897,000
Site Acquisition Allocation Costs	\$525,000
General Site Improvement	\$50,000
Leasing/Marketing Reserve	\$28,000
Total Project Budget	\$2,500,000

PROPOSED SCHEDULE

Regents Approval	August 2010
Design and Contract Documents Begin	August 2010
Sitework Begins	December 2010
Construction Begins	January 2010
Construction Substantially Completed	April 2011

ENERGY RESEARCH PARK
5000 Gulf Freeway, Houston, TX 77023

Location Plan



Park Features

- ▣ 74.7 Acre, 15 Building, 672,075 S.F. Office and Industrial Park
- ▣ For Lease: Office, Office/Warehouse, Industrial, and Light Manufacturing
- ▣ Professional Property Management
- ▣ State of the art IT system
- ▣ Renovated campus
- ▣ Onsite security
- ▣ Close proximity to main UH campus amenities via free UH shuttle service
- ▣ Meets current life safety and occupancy building standards

1900 West Loop South, Suite 1300
Houston, Texas 77027
Phone: 713-270-7700 Fax: 713-270-6285

OFFICE BUILDINGS

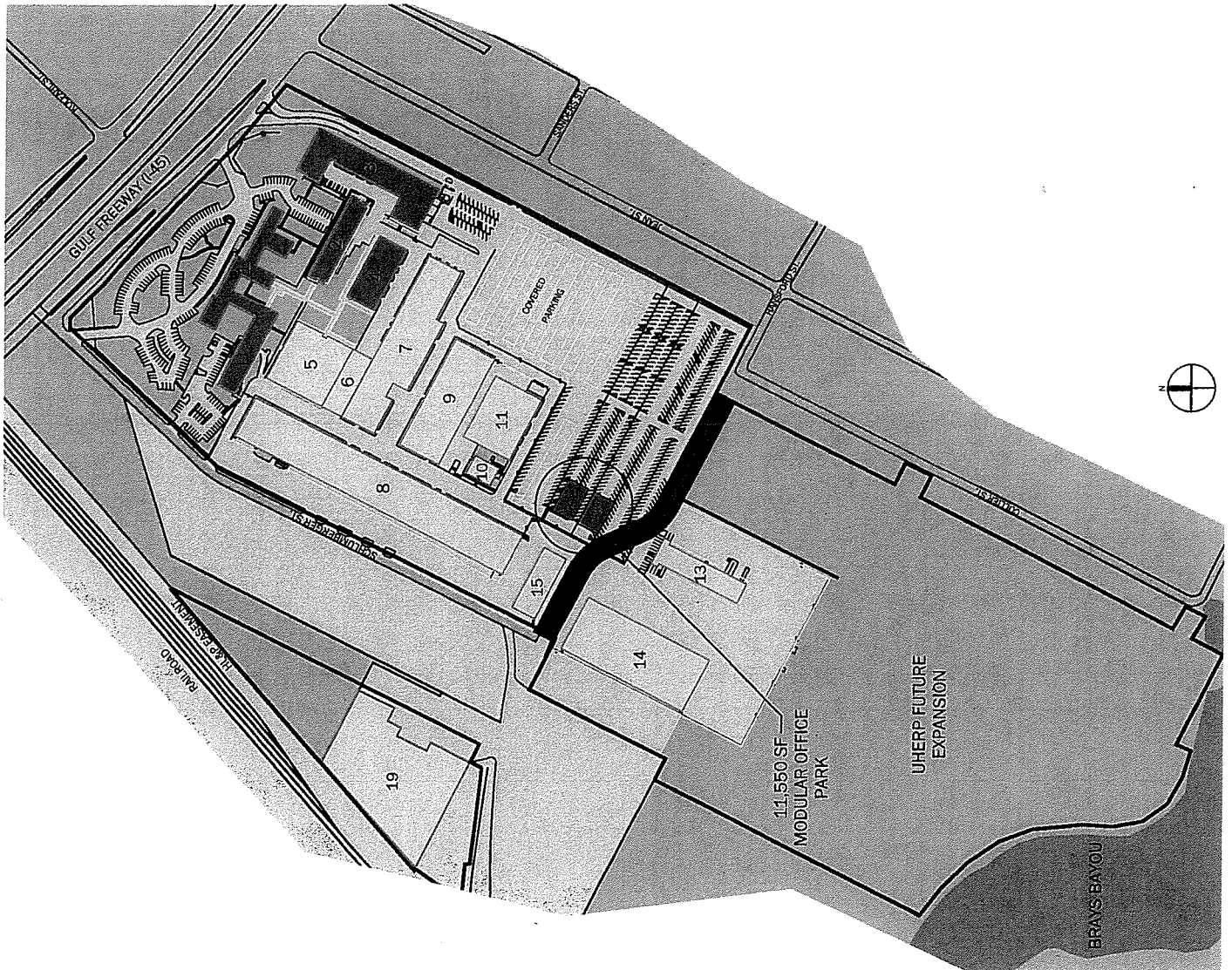
<u>BUILDING 1</u> TOTAL NRA	84,402 S.F.
<u>BUILDING 2</u> TOTAL NRA	27,479 S.F.
<u>BUILDING 3</u> TOTAL NRA	70,773 S.F.
<u>BUILDING 4</u> TOTAL NRA	32,713 S.F.

INDUSTRIAL BUILDINGS

<u>BUILDING 5</u> TOTAL NRA	30,924 S.F.
<u>BUILDING 6</u> TOTAL NRA	11,289 S.F.
<u>BUILDING 7</u> TOTAL NRA	55,762 S.F.
<u>BUILDING 8</u> TOTAL NRA	102,520 S.F.
<u>BUILDING 9</u> TOTAL NRA	44,200 S.F.
<u>BUILDING 10</u> TOTAL NRA	4,251 S.F.
<u>BUILDING 11</u> TOTAL NRA	29,073 S.F.
<u>BUILDING 13</u> TOTAL NRA	20,232 S.F.
<u>BUILDING 14</u> TOTAL NRA	63,143 S.F.
<u>BUILDING 15</u> TOTAL NRA	13,191 S.F.
<u>BUILDING 19</u> TOTAL NRA	102,346 S.F.

UHERP NRA TOTALS

<u>TOTAL OFFICE</u>	215,367 S.F.
<u>TOTAL INDUSTRIAL</u>	476,931 S.F.
<u>TOTAL NRA</u>	692,298 S.F.



**UNIVERSITY OF HOUSTON SYSTEM
BOARD OF REGENTS AGENDA**

COMMITTEE: Finance and Administration

ITEM: Approval is requested to delegate authority to the Chancellor to negotiate and execute extension to the contract (K-07-00160) with Today's Business Solutions for providing office supplies to the University of Houston.

**DATE PREVIOUSLY
SUBMITTED:**

SUMMARY:

Approval is requested to delegate authority to the Chancellor to negotiate and execute extension to the contract (K-07-00160) with Today's Business Solutions for providing office supplies to the University of Houston. Following a competitive process, Today's was awarded a multi-year contract beginning with FY2007. The original contract period was September 1, 2006 through August 31, 2010 with three one-year renewal options. We are requesting to exercise the first one-year renewal option by extending the contract to August 31, 2011. In CY 2009, UH spent \$1.3 million under this contract.

SUPPORTING DOCUMENTATION: Reasons to Extend Today's Business Solutions Contract

FISCAL NOTE: UH is expected to realize at least \$100,000 in product savings and contract rebates if the contract is extended to August 31, 2011.

**RECOMMENDATION/
ACTION REQUESTED:** Administration recommends approval of this item.

COMPONENT: University of Houston

PRESIDENT	<i>Renu Khator</i>	Renu Khator	8-3-10
			DATE
EXECUTIVE VICE CHANCELLOR	<i>CP Carl</i>	Carl Carlucci	7/23/2010
			DATE
CHANCELLOR	<i>Renu Khator</i>	Renu Khator	8-3-10
			DATE

Reasons to Extend Today's Business Solutions

Approval is requested to delegate authority to the Chancellor to negotiate and execute extension to the contract (K-07-00160) with Today's Business Solutions for providing office supplies to the University of Houston. Following a competitive process, Today's was awarded a multi-year contract beginning with FY2007. The original contract period was September 1, 2006 through August 31, 2010 with three one-year renewal options. We are requesting to exercise the first one-year renewal option by extending the contract to August 31, 2011. In CY 2009, UH spent \$1.3 million under this contract.

Today's Business Solutions, which is a state certified HUB, has provided most of the office supplies purchased by UH departments since its contract began. In April 2010, UH departments were asked to use only Today's when ordering office supplies in order to maximize the cost savings built into the contract and maximize the contractual rebate to UH for increasing annual sales. UH is passing on a portion of that rebate to UH departments that purchase paper with recycled content to encourage those purchases.

In addition, UH departments are participating in a "closed-loop" process with Today's and its business partners Office Max and Boise Paper by sending recyclable paper to the Boise Paper mill and purchasing paper with recycled content from Today's that was manufactured by the same Boise Paper mill. UH was recently recognized by *The Princeton Review* as one of the universities in the United States with the highest commitment to sustainability, and this program is a further indication of that commitment.

**UNIVERSITY OF HOUSTON SYSTEM
BOARD OF REGENTS AGENDA**

COMMITTEE: Finance and Administration

ITEM: Approval is requested to delegate authority to the Chancellor to negotiate and execute a contract for copier service to the University of Houston.

**DATE PREVIOUSLY
SUBMITTED:**

SUMMARY:

Approval is requested to delegate authority to the Chancellor to negotiate and execute a three-year contract with an optional three-year extension for copier service to the University of Houston. Currently, copier service is provided by a dozen companies under different agreements. The purpose of this contract is to reduce cost and improve service by consolidating copier service under one vendor. This contract would have no impact on the existing contract with the University Copy Center, which provides copying and printing services to UH departments at its on-campus location. UH currently has about 360 copiers and spent approximately \$1.4 million on copier services in FY 2009.

SUPPORTING DOCUMENTATION: Reasons to negotiate Copier Contract.

FISCAL NOTE: Cost savings associated with consolidating copier service under one vendor are difficult to estimate, since this is the first time UH has tried to consolidate copier service. However, savings are expected from negotiating lower prices and as a result of the selected vendor's recommendations for using copiers as shared printers, where possible, thus eliminating the need for many desktop printers. Using one vendor will also provide UH management with better information on copier use to help identify additional opportunities to reduce cost and increase productivity.

RECOMMENDATION/AC TION REQUESTED: Administration recommends approval of this item.

COMPONENT: University of Houston

PRESIDENT	<i>Renu Khator</i>	Renu Khator	<i>8-3-10</i>
			DATE
EXECUTIVE VICE CHANCELLOR	<i>Carl Carlucci</i>	Carl Carlucci	<i>7/23/2010</i>
			DATE
CHANCELLOR	<i>Renu Khator</i>	Renu Khator	<i>8-3-10</i>
			DATE

Reasons to Negotiate a Copier Contract

Approval is requested to delegate authority to the Chancellor to negotiate and execute a three-year contract with an optional three-year extension for copier service to the University of Houston. Currently, copier service is provided by a dozen companies under different agreements. The purpose of this contract is to reduce cost and improve service by consolidating copier service under one vendor. This contract would have no impact on the existing contract with the University Copy Center, which provides copying and printing services to UH departments at its on-campus location. UH currently has about 360 copiers and spent approximately \$1.4 million on copier services in FY 2009.

Consolidating service under one vendor will allow UH to negotiate lower rates for copier service. In addition, the selected vendor will conduct a needs assessment of each department to determine the type and number of copiers needed, while looking for opportunities to reduce the number of desktop printers in favor of using copiers for shared printing when possible.

Improved service is another anticipated benefit of using one copier vendor. The selected vendor will assign service staff to UH and be able to respond to service requests within a specified period of time.

Another benefit is improved data security. It is much easier to work with one vendor to ensure the security and removal of data stored on copier hard drives than with 12 vendors.

Finally, using one vendor will provide UH with the information needed to manage its copiers more effectively. Management can review copier use across the campus and make better decisions about how to use office equipment to reduce costs and increase productivity in the future.

**UNIVERSITY OF HOUSTON SYSTEM
BOARD OF REGENTS AGENDA**

COMMITTEE: Finance and Administration

ITEM: Approval is requested to delegate authority to the Chancellor to negotiate and execute an asset purchase agreement and a management agreement, up to \$10 million, related to the purchase of a radio station for use by KUHF.

DATE PREVIOUSLY N/A

SUBMITTED:

SUMMARY:

Approval is requested to delegate authority to the Chancellor to negotiate and execute an asset purchase agreement up to \$ 10 million related to the purchase of a radio station for use by KUHF.

UHS is the engine of social and economic advancement in the Houston region. As a component of UH, KUHF will engage our community and will contribute toward community advancement through the purchase of a radio station for up to \$10 million. KUHF would then be programmed with 24-hour, NPR news and information, while the newly acquired station, proposed to be renamed KUHC, would be programmed with 24-hour, classical music and fine arts.

During the FCC review period, pending the closing, KUHF will operate the station under the terms of the management agreement. This is standard practice for such sales requiring FCC approvals.

SUPPORTING Summary of transaction
DOCUMENTATION:

FISCAL NOTE: Contract up to \$10 million

**RECOMMENDATION/
ACTION REQUESTED:** Administration recommends approval of this item.

COMPONENT: University of Houston

PRESIDENT	<i>Renu Khator</i>	Renu Khator	8-3-10
EXECUTIVE VICE CHANCELLOR	<i>Carl Carlucci</i>	Carl Carlucci	7/29/2010
CHANCELLOR	<i>Renu Khator</i>	Renu Khator	8-3-10

Key Contractual Terms

Asset Purchase Agreement –

Acquired assets: The major asset is the FCC license for the main radio station. Other assets include other FCC licenses, real property, and tangible assets such as the tower, transmitter building and other pertinent equipment.

Purchase price: \$9.5 million cash payment plus non-cash consideration consisting of 6 paid radio internships for 3 years (valued at \$432,000) and opportunity for Chief Engineer of Seller station to apply for employment.

Other key terms:

- Parties intend that KUHF will operate the new station under a new call sign (during our management agreement).
- From the date the Asset Purchase Agreement is signed to closing, Seller will continue to be licensee but UHS will serve as manager and operator of the Station.
- Seller continues to pay all liabilities and capital expenditures and bear risk of loss for station until Closing.
- Purchase is conditional upon FCC consent, with consent usually provided within 6 months after parties file application to FCC, if there are no objections. If there are objections to the FCC, estimated time for obtaining FCC consent is approximately 1 year, assuming the objections do not have merit.
- NOTE – after FCC application is pending, local public notice of the filing must be broadcast on the station.

Management Agreement –

Purpose: UHS to manage, program, and operate station between date of Asset Purchase Agreement and Closing under supervision and control of seller, as required by the FCC. UHS' management will be at UHS' cost. Seller will remain responsible for capital improvements/ expenditures and for the employees on Seller's payroll associated with the station.

Term: Beginning when the Asset Purchase Agreement is executed until July 31, 2011 to renew on a month to month basis until Management Agreement is terminated or the transaction is finalized with the assignment of the FCC license to UHS.

Other key terms:

- UHS may apply for grants and conduct other fundraising activities to benefit the station during term of management agreement.
- Parties intend that Station will be operated under a new call sign.
- Station identification will not be misleading as to actual licensee. (However, FCC requires broadcast of the pending sale to provide public notice and opportunity for public comment).

**UNIVERSITY OF HOUSTON SYSTEM
BOARD OF REGENTS AGENDA**

COMMITTEE: Finance and Administration

ITEM: Approval is requested to delegate authority to the Chancellor to negotiate and execute contracts associated with the sale of The University's Working Interest in Southwestern Energy Newsome Unit No. 1, Well No. 5.

DATE PREVIOUSLY SUBMITTED: N/A

SUMMARY:

This sale represents optimization of value and minimization of risk associated with The University's interest in the subject mineral interest through sale at fair market value of the Working Interest and retaining the Mineral Interest for future generation of income. This is the sale of the Well Bore only.

SUPPORTING DOCUMENTATION: Memorandum, summary of proposed transaction.

FISCAL NOTE: This will produce a one-time cash payment estimated at \$300,000.

**RECOMMENDATION/
ACTION REQUESTED:** Administration recommends approval of this item.

COMPONENT: University of Houston

PRESIDENT	<i>Renu Khator</i>	Renu Khator	<i>8-3-10</i>
			DATE
EXECUTIVE VICE CHANCELLOR	<i>CP Carl</i>	Carl Carlucci	<i>7/27/2010</i>
			DATE
CHANCELLOR	<i>Renu Khator</i>	Renu Khator	<i>8-3-10</i>
			DATE

Memorandum

To: Mr. John Walsh, Director of Real Estate

From: David Starnes, Executive Director of Planned Giving

CC: Eli Cipriano, Tim Lewis, Ruth Shapiro, Spencer Yantis, Sean York

Date: July 8, 2010

Recommendation: To hire The Oil and Gas Asset Clearinghouse to divest the University's Working Interest, Well Bore only, in Southwestern Energy Newsome Unit No1, Well No. 5.

Background:

- Mr. Roy B. Christie passed away in 2003 leaving several properties / mineral interests to the University of Houston.
- Well No. 5 was drilled in 2005 and is now in normal operations mode.
- The Newsome Unit No 1, Well No. 5 is a working interest which has produced royalties totaling \$332,322 since October of 2007.
- Attached is a letter dated June 22, 2010 from Mr. Randy Nichols of Cinco Energy, advising us of our opportunity to divest the University of its liabilities with the working interest in Southwestern Energy's Newsome Unit No1, Well No. 5.

Liabilities with Working Interest:

- As owner of a working interest, the University bears the costs of exploration, production, operations and liabilities of operations including legal liabilities associated with environmental hazards, other property damage, and personal injury liabilities of operations.
- The University has a 16% ownership in the unit and thus bears 16% of all costs to operate the unit.
- Tax Consequences: Income derived from a working interest is subject to unrelated business income tax.
- Charities typically choose to avoid owning any type of working interest because of liability and tax consequences.

Advantages of Sale:

- Relieve the University of the Working Interest Liabilities.
- Receive approximately \$200,000 (after commission) from sale of working interest, to go to the Perkins and Perkins Christie Endowment Fund.
- The University retains 100% of all mineral rights which will allow the University to lease minerals in future dates.

Sale Procedures and Process:

- In accordance with BOR Policy 51.01 and SAM 03.F.05 Conveyance of Real Property,
- Two designated appraisals are required to ascertain fair market value.
- Under Section 3.2 of SAM 03.F.05 all sales of real property (including mineral interests) shall be by competitive bid or listed with a local realtor. Because listing with a local realtor is not feasible with mineral interests, an option is to satisfy the competitive bid requirement by auctioning the Interests as set forth below.

Two Designated Appraisals:

We have the following information pertaining to the asset value.

1. Concord Trust memo: Four (4) times annual income or \$215,000. This is a generally accepted method to value.
2. Cinco Energy June 22, 2010 letter. Estimated sales price \$300,000.
3. The Oil & Gas Clearinghouse 2010 Divestiture Package preliminary estimated value between \$200,000 and \$300,000. The Clearinghouse has requested additional information to further refine the value.

Companies contacted to sell Interest: (Fee's on Exhibit A)

1. Northern Trust Bank, Asset Management Division
2. Wells Fargo, Asset Management Division
3. EnergyNet.com
4. The Oil & Gas Asset Clearinghouse

The Oil & Gas Asset Clearinghouse provides a very aggressive service to market and sell the asset in a public auction. The Clearinghouse presented a case to market the asset to many purchasers as well as the current operator (Southwestern Energy) to increase the possible sales price. We will require a minimum acceptable bid on the asset to protect the University.

Costs Associated with Sale:

- The Oil & Gas Clearinghouse will charge the University a maximum of \$500 to produce the promotional materials and market the asset.
- The Clearinghouse also has a sliding scale commission schedule. Given what we know about the Interest's value, this will be between 9%-9.5%. This commission is within range of what other companies we contacted charge.
- Should the minimum bid not be attained, the University will have an opportunity to accept or reject the highest bid. If the University accepts the highest bid, the University will pay a commission associated with that figure. If the University does not accept the highest actual bid received, under the draft contract provided by the Clearinghouse, the University will need to pay The Clearinghouse and advertisement and promotional fee equal to one-half of 1% of the previously agreed upon minimum acceptable bid.

Exhibit A

Company	Fee	Note
Northern Trust Bank, Minerals Management Group	5% of gross plus third party of 6%= 11.0%	
Wells Fargo, Mineral Interest and Real Estate Div.	5% of gross plus third party of 6%= 11.0%	
EnergyNet.com	\$200,000 9.5% \$300,000 7.0%	Listing Fee if not sold: (Min.Bid X 10% X Commission Rate)
The Oil & Gas Asset Clearinghouse	\$200,000 9.5% \$300,000 9.0%	Marketing Fee: not to exceed \$500.