

MEETING NOTES

Project	UH UC Transformation Project
Project No. / File Code	G11311-00.50A
Meeting Date	03/07/2012
Attendees	(Refer to Sign-in Sheet)
Subject	Development Team Meeting #11

1. Exterior Design - Southeast Corner of North Addition: good - windows are better, they like the bamboo.
2. Exterior Design - Theatre: Like the color band, possibly for future signage or other graphic, like the subtlety of the illuminated corner of the theatre (they prefer this option over other two); bottom base makes it look like a "truck trailer"; design team to study base condition. Interior theatre image - they like the interior, like the idea of red seats, wood side walls.
3. Note: Need CFPC approvals on exterior finishes. Next CFPC meeting is scheduled for April 6? Mei to confirm
4. Furniture - WHR to submit proposal for doing furniture package. It will need to coordinate with fixed furniture in building.
5. West Lounge - Freshii's window to lounge not liked - want to preserve a different feel from rest of building. They like an "interchangeable" theme for lounge to be able to redo look of space. Houston theme would be good - Houston skyline, cool and sexy lounge. *Effect must be that once you walk in there "you feel a separation from hustle bustle of the rest of the building - feel like you are in a different place"*. Possibly become known as "Boulevard Lounge", transforms at night. Tiers - rails help give a sense of enclosure, small duo's, guitars, not big groups, no amplified band, acoustic bands, poetry slams, power for amplified sound, main draw to space is away games (watch parties), needs to be one of the "*most flexible spaces in the building*", need to be able to move furniture around - smaller scale tables and lounge seating, bar tables, more lounge type seats, simple sound and light plug-ins near stage, need speakers throughout. Speakers throughout building - part of the fire alarm system??
6. Arbor - video wall options, tile assembly - 20"x20" square, resolution 1080i (hi-def), each module is \$3000, 11'x14" image size would be about \$500,000. Other option (cost effective) - 60" plasma/LCD ganged together, 4x4 - \$170,000 roughly, allows you to connect to a standard back in system (doesn't require its own computer), no sound or technical power. UH would like to see installation examples in town. Could have sound speakers aimed at the seating, video wall could show FBN and other options, large version of current video wall (digital signage). Conclusion of discussion: Video wall best with no volume - too complicated and might make arbor more noisy.
7. Seating on arbor steps - make stairs more narrow and on both sides. Look at doing red in lounge pop-out on second floor.
8. Upper Collaborative Lounge area - they like raised seating platform off the back of Senate Chamber, gives opportunity to introduce variety of seating in space (like Texas Tech, near ballroom/theatre).

9. Senate Chamber has its own identity within the building by extending out with wood wall. Darker wood preferred. Area looks "swanky". They like the idea of images/color giving identity to different areas.
10. Dining Area - open above clouds/canopies. Keith mentioned it looked like Nabisco plant (they didn't like). Too secluded like you're going into the "food cave", they liked the counters without wall better, feels too closed off but like some buffer, minimize choke point at columns. Don't put lounges on outside of Freshii's and restroom east of spaces and west of arbor.
11. Images shown by Rich to describe possible interior environments - they like the glass dividers (like Texas Tech), like drop-in ceilings, chrome with red fins would be nice.
12. Meeting Spaces - AV for larger spaces, large event space and Ballroom, all new systems or what's being reused? Houston Ballroom - just move 35mm projector but rest remains and existing digital projector and screen installed in fall to remain. Rear-screen projectors purchased in 2001. Improve sound guys ability to hear in room, wall boxes could setup sound throughout room and could change window out to allow larger window. Direction of speakers causing part of problem in room. Moveable partitions - some kind of material that can't clean. We'll reface the fabric. Smaller side rooms might need second exit. AV components - 1 large screen needs to be replaced, need more than one screen. Smaller side rooms - have to angle chairs to see screen. Condensation from hvac systems above suspected bot be causing moisture seepage at north side where Houston Ballroom ends. Permanently mounted cameras in space - need more cameras (that are not stationary). Wireless microphones - 1 lapel and 2 wireless (currently have). Large event space - more than one projector, more than one screen for when the room is divided in half. Lecterns and distributed speakers throughout. Medium event space has similar equipment to large event. Medium meeting rooms also to have built-in equipment. Senate chamber - interactive whiteboards? - No. LCD monitors facing back of room in gallery. Video capture in space or single camera for broadcasting.
13. Morning of March 22 good for next theatre meeting. Confirm with theatre consultant.
14. Dean of students moving to Moody Towers, Keith to medium event space (for interim, during construction).
15. Veteran's Services - stuff in sketches doesn't fit in plan but tried to approximate what was shown, need to have double doors into space, windows above lockers to allow visibility into space, add copier locations outside student counselor area and printers by group study and would like floor outlets, maybe use separator wall for outlets and not floor outlets, make tables square to abut, 3 offices ok - 4 won't fit.
16. ISSSO - add another chair at front reception desk, back area to fill up with file cabinets.
17. Are we firm with the plans so Mei can get room numbering complete?
18. Can bookstore elevator on west side be repurposed?? Can freight second door be fixed?
19. Cougar Byte and Woodforest Bank - design team to get dimensions on plans and get to Keith along with updated Shasta's and Creation Station.
20. New lanes would extend out 2' to 3' longer than older lanes; concerns about cutting slab there.
21. Plans for Burger Concept not readable.
22. Need to send B&N new cad backgrounds, separator line in front of mural for seating to be added (so they can know impact to square footage).

23. Forensics - put some plans on a sheet with dimensions for forensics.
24. Satellite C-Store good model for open/lots of glass.
25. Call Guy and find out what he needs.
26. April 6 CFPC
 - Get Mei a new site plan with updated parking spots.
27. April 26 Ceremonial Groundbreaking (20 minutes)
 - Get Keith list of who to invite - team of consultants.

This information represents our understanding of items discussed during the meeting. Should anyone's understanding differ, please contact this office immediately, otherwise these notes shall be assumed correct.

Notes prepared by **Marie Hoke, AIA, Principal**

Enclosure

Issued Date

cc: