

UC Transformation Project Development Committee
Meeting Minutes – 9/14/2011

In attendance: Jonathan Thurston, Mei Chang (**UH FP&C**); Keith Kowalka, Micah Kenfield, Lawrence Daniel, Cheryl Grew-Gillen (**University Centers**); Andrew Michael, Jared Gogets (**The New UC**); Mike Harding, Craig Premjee, Cedric Bandoh (**SGA**); Paul Knell (**WTW**); John Smith, Tony Martin, Jeff Chittenden (**WHR**); Geoff Lussier (**E&C**); Dennis Wittry, Kristi Grizzle (**WPM**); Guy Cooke (**Tellepsen**)

Three main goals were presented on the agenda for the meeting:

- 1) 'Finalize' Project Program
- 2) Review two design concepts
- 3) Confirm program/priorities/concept.

Toward the first goal:

- The program was updated to reflect a 3% reduction in space to bring the project down to 196,295 net square feet. This reduction was necessary to keep the project under its \$80,000,000 budget cap.
 - A 65% net-to-gross ratio/'Efficiency Factor' was used in these calculations, bringing the total project footprint to approximately 302,000 gross square feet.
- Food service space was consolidated and reduced slightly to reflect greater efficiency of space in the new program
- A wide variety of meeting room options was presented.
 - The Houston Room's size and location will not change
 - A second large event space (approximately 6,000 square feet) intended to replace the Cougar Den and divisible by two on the second floor of the addition
 - A mid-to-large sized meeting room (3,000 square feet) divisible by two on the second floor of the addition
 - A reconfiguration of existing meeting room space to allow for more of the larger meeting rooms like Bluebonnet and Bayou City, and fewer of the less-utilized rooms like Spindletop and Tejas
 - The Theater and SGA Senate Chamber would both likely have fixed seating; everything else would be reconfigurable based on setup needs

Toward the second goal:

- Two variations of the design supported at the previous meeting were shown
 - Concept E1 – Student Organizations on Level 2:
 - North/South axis continuous with Student Organizations Suite above
 - Coffee on Level 0 as feature within atrium
 - Special components on Level 0
 - No bridge across Arbor on Level 1
 - Bank at exterior wall but internal to campus

- West lounges in two separate configurations
- Senate Chamber adjacent to SO Suite and meeting spaces
- Outdoor plaza to Northwest
- Retail outlet in north addition
- Forensics on Level 0
- Concept E2 – Student Organizations on Level 1
 - Student Organizations Suite is terminus to north/south axis
 - No north/south through circulation
 - Coffee on Level 0 as feature at north end of atrium
 - East/west bridge across Arbor on Level 1
 - Bank at front exterior wall
 - West lounges contiguous
 - Senate Chamber is feature at north vertical circulation
 - Outdoor plaza to west – interconnect to E/W atrium
- Of the two options, E2 was vastly preferred to E1, but with a few modifications:
 - The north addition would not function as a ‘termination’ of north/south traffic, but rather as its own destination
 - Student Government would be located near the SGA Senate Chamber on the second level
 - Forensics would be located on the ground floor
 - A small balcony looking over the west outdoor plaza would be added to the second floor
 - Retail spaces will align along the western edge of the UC Arbor
 - Mechanical and electrical functions, where possible, will be placed on the first floor
 - The ground floor will ideally feature a large “anchor” food service destination like a Starbuck’s or some other popular coffee concept.

Toward the third goal:

- “Final” versions of the program documents were to be sent to Mei Chang, Project Manager, with the intention of receiving full stakeholder support and sign-off by the next on-campus meeting with the architects and building owners.

Meeting was adjourned, with next scheduled meeting at the LSU campus on September 28th, 2011.