

MEETING NOTES

Project	UH UC Transformation Project
Project No. / File Code	G11311-00.50A
Meeting Date	02/08/2012
Attendees	<i>(Refer to sign-in sheet)</i>
Subject	Development Team Meeting #10

Exterior Design Enhancements

1. West side of project - "looks beautiful, consistent."
2. North Addition (south side, east of open plaza) - still looks like a "vanilla box; not sexy; doesn't mirror west side of building; don't want to look like we ran out of money on the skin of the building; looks plain by comparison to Cougar Boulevard; punched openings are not liked and appears too beige." Look at introducing more metal on this side - maybe wrapping it around the top to maintain a unified design theme with rest of new and renovated parts.
3. Design team to bring materials proposed for the exterior to next meeting; pick up 3 or 4 thematic pieces to use throughout.

Dock Area

4. LSU - did a good job in screening compactors and trash with greenery /shrubs. Design team needs to consider screening methods for same on our project.
5. Trash needs to be closer to dock - near Melcher dock will be too far away. Consider flipping the compactor to where the trash is since it's only cardboard recycling (and won't smell).
6. Recycling is staff intensive so if it could go directly to a final location that would help (Cheryl); look at placing recycling bins under wide stair.
7. Golf cart locations will be needed in dock area (5-6 carts); not all need charging stations (maybe 3); use open space for others.
8. Crosswalk at Calhoun - don't encourage students to walk from unsignaled crossing at Calhoun (prefer them to cross where signaled); better for them to walk along side of Melcher and then down in between dock area and Melcher.
9. Bike Racks - Roger W putting a plan together for bike racks on campus; Paul Lozano looking at where they are going; place it where people will be going and where cameras can be placed to monitor them.

Meeting Space

10. Meeting space use is primarily used by student organizations (60%); only 6 % of business is people coming from off-campus; "conference center" should be primarily with inward focus (use by students already in center); wayfinding for getting to event spaces needs to be improved.
11. Overflow request from Hilton a possibility since they have a sharing agreement.

North Addition

12. Stage might be noisy to offices along south but use will be limited to 11:30 to 1:30 and after 4 pm.
13. Student Organizations Reception - mailboxes need to be behind counter (need at least 500; lockable); mailboxes need to be somewhat secure (behind counter); look at placing mailboxes on south side of conference room; might not even need grilles to close off student orgs from lobby (now that building is separate from UC)*; need to maintain access to restrooms and SGA Senate Chamber.
14. Collaborative Lounge - will function like World Affairs Lounge. Upper Collaborative Lounge - good for use before senate meetings for informal meeting/eating (pull tables together); upper lounge would be better to be more subdued than lower level collaborative lounge. Having separation would be nice between two lounges. Upper lounge would be good impromptu collaborative space.
15. Locker Room - refer to ones in UCU near CSL; would like two sizes of lockers; don't need a secondary entrance to the south. Might not need to be an enclosed room; look at removing doors and walls north of room.
16. *Sealing off carrel space and desk/mailbox area from public access *will* be necessary. Look at ways to seal off - with grills, etc; could have card reader on west exterior door of student carrels area and door with access reader from collaborative lounge.
17. Studio space in Student Media Suite needs to be looked at for both vibration and flatness.
18. Student Publications - need separation between Daily Cougar and Radio Station; full wall better to close off copier behind - better to move access to copier from back and not have that wall "floating" out there.
19. Egress doors might be needed from some spaces to balcony; only install what code requires (secondary exits not desired by UH for security reasons).
20. Student Government Suite - add door between the president's and vice president's office.

Entrances

21. Vestibules - need to have at all entrances per guidelines

UC Renovation

22. West Lounge - holds about 100 people; look at moving center section with Cougar Byte and Freshi's to the right to allow more room in the West Lounge, less lounge on east side of retail so views into retail are not impeded.
23. Student Leadership Wall - design team will explore further; possibly incorporate history theme.
24. Study Lounges on Level 2 impacted by exterior changes at south side of arbor - need to be near each other to function well.
25. Games Room - sight lines from desk needs to be improved so can see to all areas; glass wall would be good in front of Bill's office to allow him to see into space.
26. Dr. Walker likes the red accents on the west windows; he agrees that adding more of a metal wrapper on the southeast side of the north addition will be good.

27. Video modules desired on accent wall on south side of arbor. Comcast building - example of video wall for this area.
28. Marquis for announcing events at theatre and other areas is desired; might work best at the circle or front entrance to UC; needs to be visible to cars.
29. Theatre Exterior - looks harsh, institutional; need something more theatrical; liked the way the theatre piece on the right helps balance the building; like that it's raised up; metal panel breaks up the mass and add different texture; continuous brick at bottom level liked; liked the way the metal continues across on second floor. Brick wall in front of theatre - could be a nice backdrop for world trade center artwork. Look at illuminating artwork to better display it.
30. Next meeting proposed - Feb 22th @ 2:00 - 4:30 pm.

This information represents our understanding of items discussed during the meeting. Should anyone's understanding differ, please contact this office immediately, otherwise these notes shall be assumed correct.

Notes prepared by **Marie Hoke, AIA, Principal**
Enclosure
Issued Date **02/16/2012**
cc: **Jonathan Thurston, UH Principal Project Manager**
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