

Job Title	Social Services Director
Employer/ Agency	Foster Care Advocacy Center
Job Description	<p>Summary The Social Services Director is a member of the Executive Team and has great influence over the continued development of our multidisciplinary practice. The Social Services Director develops tools, such as home assessment forms and screening instruments to determine the level of need for each case, and collaborates with the Executive Director and other FCAC staff to identify the best way to leverage social worker expertise on each case. The Social Services Director provides dedicated supervision of the Social Services Team, including social workers, parent partners, youth advocates, and social work interns.</p> <p>Primary Responsibilities</p> <ul style="list-style-type: none"> • Supervise Social Services Team members by conducting regular case reviews, discussing case strategy, and accompanying staff to appointments and meetings • Conduct performance reviews of Social Services Team members • Maintain employee work schedules • Mentor and train social services staff and social work interns • Develop screening instruments and tools to assess client needs • Help develop a client referral guide • Ensure client case data, legal notes, and legal files are updated • Prepare periodic reports for management to track strategic goal accomplishment • Assist in designing and maintaining efficient work systems, procedures, and policies that facilitate optimum service delivery to clients • Advise the Executive Director on issues related to internal policy and practices that need to be addressed to support employee morale and foster a positive workplace culture • Consult with the Executive Director and Executive Team on child welfare policy issues and organizational strategy to address the issues • Work with other members of the Executive Team to facilitate communication and collaboration between team members in order to develop and foster a sense of teamwork within FCAC teams • Support Social Services Team collaboration with multidisciplinary teams to promote client goals • Participate in local, regional, and statewide meetings, as appropriate • Engage in coalition-building efforts with aligned community-based agencies • Act as an expert for outside attorneys on complex issues • Provide high-quality social work for a small caseload of clients • Other duties as assigned
Qualifications	<ul style="list-style-type: none"> • Master’s or PhD in Social Work • Texas-licensed LCSW or LMSW

	<ul style="list-style-type: none"> • Qualified to provide field supervision to BSW and MSW social work students • Experience with the Texas Department of Family and Protective Services preferred • Experience working with lawyers preferred • Knowledge of local community resources • Demonstrated interest in child welfare or other issues affecting indigent populations • Professionalism and ability to collaborate across disciplines • Self-reflective interpersonal and communication skills • Ability to work as part of a team, including embracing the challenges and changes inherent in a nonprofit startup • Practical experience engaging with the client population • Ability to work compassionately and respectfully with clients in crisis • Willingness to meet clients and other partners in community settings • Excellent organizational, writing, interviewing, interpersonal, and advocacy skills • Self-motivation, including ability to independently manage schedule and case tasks • Ability to use the latest technology, including Microsoft Office, Adobe Acrobat, Dropbox, etc. • Valid driver's license, auto insurance, and access to use of an automobile as needed
Salary/Hours	Full-Time
City, State, Zip	Houston, TX
Application Method	Apply Here: https://www.linkedin.com/jobs/view/social-services-director-at-foster-care-advocacy-center-4016414077
Opening Date	Immediately

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