

## INSTRUCTIONS FOR AUTHORS – BOOK REVIEWS

*Perspectives on Social Work* accepts rolling submissions.

### **Submissions**

All submissions should be emailed to the Editor in Chief of *Perspectives on Social Work* at [swjourna@central.uh.edu](mailto:swjourna@central.uh.edu).

### **Preparing Your Manuscript**

This section describes how to prepare and submit a manuscript. Adherence to these instructions will ensure your paper can move through peer review, production, and publication smoothly. Please read these instructions carefully and follow them as closely as possible. Manuscripts that do not meet the requirements will not be processed.

### **Authorship**

The first author must be a currently enrolled social work doctoral student.

### **General information for submission of manuscripts and book reviews**

Submissions must adhere to the following guidelines:

- The manuscript must be a blind copy (i.e., no identifying information within the running head or manuscript) submitted as a Microsoft Word document.
- A separate Microsoft Word document title page with the title, author(s), school affiliation, funding sources, and corresponding author contact information should accompany the blind copy of the manuscript.
- The following statement should be included within the email or cover letter which accompanies the submission: “This manuscript has not been previously published, nor is it being simultaneously considered elsewhere.”

### **Guidelines for Book Reviews**

A full book review may concern only one book or several works. Book reviews of books published within the last two years are preferred. Book reviews must review a book published within the last five years to be eligible for publication.

Book reviews should give readers an engaging, informative, and critical discussion of the work. Reviews should also be placed within the context of social work. Please keep the following information in mind as you prepare for your book review:

Reviews should be approximately 750-1250 words long and double-spaced and should consider the following:

- The intended audience for the book and who would find it useful;
- The background of the author;
- The main ideas and major objectives of the book and how effectively these are accomplished;
- The soundness of methods and information sources used;
- The context or impetus for the book, e.g., political controversy, review research or policy;
- A comparison with other works on this subject;

- Constructive comments about the strength and weaknesses of the book.

**The header of your review should include:**

Author(s) or editor(s) first and last name(s) (please indicate if it is an edited book); Title of book; Year of publication; Place of publication; Publisher; Number of pages; Price (please indicate paperback or hard cover) if available; and ISBN

**Format**

- All submissions must conform to the standards of the Publication Manual of the American Psychological Association (7<sup>th</sup> edition).
- Manuscript must be in 12pt Times New Roman font, double-spaced, with 1-inch margins on all four sides.
- The manuscript must have continuously numbered lines.