Put a Call on Hold

1. In a call, tap the **three dots**.
2. Tap **Put call on hold**.

Retrieve

- Tap **Resume** from the Call screen.

Blind Transfer Call

1. In a call, tap **the three dots**.
2. Tap **Transfer**.
3. Tap **Transfer Now**.
4. Search for a **contact** and tap the **name**.

Consult Transfer

1. In a call, tap **the three dots**.
2. Tap **Consult first**.
3. Search for a **contact** and tap the **name**.
4. **Consult** with the contact and then tap the **phone** icon.
5. Tap **OK** to confirm the transfer.

Join Scheduled Meeting

- Tap **Calendar**, then select **Join**.

Start a Conference Call

1. Call a **contact**.
2. Tap the **People** icon at the top right.
3. Tap **Add people**.
4. Search for the **contact** and tap the **name** when it appears.
5. Tap the **checkmark**.
6. Tap the **arrow**.

Forward Incoming Calls

Forward all Incoming Calls

1. On the Home screen, tap **Your profile pic**.
2. Tap **Settings**.
3. Tap **Calling**.
4. Tap **Call forwarding**.
5. Tap **Forward to**.
6. Tap **Contact or number**.
7. Search for a **contact** and tap the **name**.

Listen to Voicemail

1. Tap **Voicemail** on the Home screen.
2. Tap the **Voicemail** you want to listen to.
3. Tap the blue **play** button.

AudioCodes C455HD

Quick Reference Guide

This quick reference guide is intended for AudioCodes C455HD. For more detailed information about its features, see the UIT document "AudioCodes C455HD Manual".

Using this Guide

◊ Complete numbered items in sequence.
◊ Where there are bulleted items, choose only one.

Technology Services and Support
MD Anderson Library Tech Commons
Hours of Operation:
8 a.m. — 8 p.m.
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Make a Call
- Tap **Calls** and then tap the blue **phone** icon to use the **keypad**.
- Tap **People**, choose a contact and then tap the **Call** icon.
- Pick up the **Headset**, tap the **Headphone**, **Speakerphone** icon or tap **Recent**.

Answer a Call
- Pick up the **Handset**.
- Tap the **Speakerphone** icon.
- Tap the **Headset** icon.
- Tap **Accept** on the phone screen.

End a Call
- Return the **handset** to the phone cradle if it was used to make a call – or – press **headset** – or – press **speakerphone**.

Long Distance Call
1. Dial a **long-distance number** or select a long-distance **Contact**.
2. Wait for the beep, and then enter your **long-distance code**. If you enter your long-distance code too soon, the call will fail.

Touch Screen

Navigation Control

MENU Key

Voicemail Key

CONTACTS Key

REDIAL Key

Transfer Key

HOLD Key

Microphone

Volume Keys

Mute Key

Headset Key

Speakerphone Key

Alphanumerical Keypad