# **ABOUT CSI**

# **STAFFING**

The Center for Student Involvement (CSI) has two staff members that provide services to student organizations: an Assistant Director for services for Registered Student Organizations, and an Activities Coordinator.

The Assistant Director leads the Registered Student Organization (RSO) Services area. This person coordinates the annual organization registration process, RSO education and development workshops, and support for RSO advisors.

The Activities Coordinator provides support to student organizations using the University's event registration process, organizes the State-Mandated Risk Management Education, and supports the ongoing training of RSO student leaders.

### PROGRAMS AND SERVICES

The Center for Student Involvement has three main functional areas that serve students: RSO Services, Leadership and Civic Engagement, and Advising University Sponsored Organizations and campus traditions. A description of each area is provided below.

### **RSO SERVICES**

The RSO Services area manages the annual organization registration process, RSO Risk Management Education, the event registration process, RSO mailboxes, workshops for RSO leaders and advisors, oversight for the carrels and resource room, and more.

### **COUGAR INVOLVEMENT AMBASSADORS**

The Cougar Involvement Ambassadors (CIA) are a group of student leaders dedicated to serving as a resource for students that are looking for opportunities to get involved as well as supporting all registered student organizations on campus. CIA can offer one-on-one consultations to students looking to get involved in an organization, as well as group consultations to students looking to start a new organization. Cougar Involvement Ambassadors are located in the Student Center North at the Commons Desk, and oversee the Commons Desk, Carrel Spaces, and the Student Organization Resource Room.

Cougar Involvement Ambassadors are trained to:

- Provide one-on-one consultations to students who are interested in finding ways to get involved
- Help students find resources on campus to help them get involved
- Provide consultations for students who would like to start a new organization
- Assist organizations in registration, program planning and campus resources
- Manage the Carrel Spaces, Mailboxes, and Student Organization Resource Room
- Facilitate workshops for student organizations
- Offer direction in the areas of campus policies and procedures, event registration, student organization development, and student organization best practices
- Host involvement blasts to aid student organizations in recruiting members and sharing their information

 Plan, promote and facilitate programs and events that are sponsored by The Center for Student Involvement

### **CAMPUS LEADERS CEREMONY**

Started in spring 1986, the Campus Leaders Ceremony is the premier student awards ceremony at the University of Houston Sponsored by the University of Houston Division of Student Affairs and Enrollment Services, it is the annual ceremony for student leader, faculty/staff, and student organization recognition for scholastic and extra–curricular achievements. The Center for Student Involvement strives to recognize those individuals and groups who continue to improve the University community. Awards are given out by the Center for Student Involvement, the Dean of Students, the Women's and Gender Resource Center, and more. Top student leaders and student organizations are recognized in multiple categories at this awards ceremony.

### STUDENT ORGANIZATION LEADERSHIP AND ADVANCEMENT RETREAT (SOLAR)

The Student Organization Leadership and Advancement Retreat (SOLAR) will be a half-day comprehensive CliftonStrengths-based learning experience for student leaders of Registered Student Organizations.

The SOLAR retreat will provide understanding of students' personal strengths, talents, and show students how to apply what they have learned in a personal and professional environment.

#### **COUGAR CONNECTION**

Cougar Connection sessions will provide student leaders with opportunities to build lasting networks across the UH Community. Sessions will be held three times per semester and will include a different positional area representative of student organizations around campus. These events will function as student leader roundtables.

Student leaders are also encouraged to bring flyers, brochures and other event materials representing their organizations. Facilitators will also highlight events within CSI and answer questions from the audience.

### STUDENT ORGANIZATION LEADERSHIP DEVELOPMENT (SOLD) SESSIONS

Leading a student organization is a step many students endeavor to take. Student Organization Leadership Development (SOLD) sessions are available to provide foundational education for student organization leaders or aspiring leaders to effectively manage and lead their organizations. These sessions enhance ethical, leadership, and organizational skills that can be used both personally and professionally. Students are able to gain insight and expertise from others around the UH Community while discovering their abilities in areas such as decision making, money management, goal-setting, event planning and more. To complete the SOLD program, participants must complete 6 credits.

### **GET INVOLVED**

All student organizations have a resource at their fingertips: Get Involved. This is the system that allows all UH students to "shop" for student organizations, and for individual students to find events that match their interests. But for student organizations, it is a complete management system. Student leaders can manage their organization roster, create forms, conduct on-line voting, send messages to all members, create their Get Involved profile, manage finances, and post flyers for upcoming events and meetings. Resources teaching student organizations how to take full advantage of the Get Involved system are available on CSI on Demand.

### LEADERSHIP AND CIVIC ENGAGEMENT

The Center for Student Involvement offers a variety of programs that provide students the opportunity to build their leadership skills and engage in their community.

#### **LEADUH**

Housed within the Center for Student Involvement, LeadUH provides an accessible, engaging, and customizable leadership training program for the UH community by highlighting the wealth of academic, professional, and personal development resources across campus.

#### IGNITE LEADERSHIP PROGRAM

Ignite is a group leadership program designed to help students develop their basic leadership skills. Participants will develop their leadership potential while building relationships and having fun with other student leaders. Peer Mentors guide small groups through the program and create positive relationships in a supportive environment. Ignite meets weekly and topics include public speaking, conflict management, ethics and more. Participants are selected through an application and interview process. Participants are selected through an application and interview process.

### CATALYST LEADERSHIP INSTITUTE

Catalyst is a one-day, intensive leadership program designed to help student leaders at UH find their unique path to becoming a stronger, more authentic leader. Students will have the opportunity to explore their own leadership potential, while developing a strong network with other student leaders from across campus. The Catalyst Leadership Institute provides both new and established leaders the opportunity to connect at a deeper level- with themselves, their work, and with the UH community.

### SERVEUH

The Center for Student Involvement (CSI) is charged with creating civic engagement opportunities for entire UH campus community. Led by the ideals of transformational leadership, CSI fosters an environment that integrates learning, service, and leadership to empower students to become active, global citizens who lead with a lifelong commitment to service. To that end, CSI assists students in developing the skills necessary to become civically responsible citizens and to take action on social issues that impact their community.

Getting involved in civic engagement with CSI is simple, as we provide a range of programs that promote civic engagement at UH.

### **VOLUNTEER OPPORTUNITIES**

If your RSO is looking for volunteer opportunities, or one time projects, CSI is a great campus a resource. Large group projects (more than 25 participants) generally need to be planned a semester in advance. There are standing volunteer opportunities on campus that student organizations are welcome to participate in Days of Service: Labor Day, Days of Service: Martin Luther King Jr. Day, Rock the Campus clean-up in October, and Rock the Block neighborhood.

In addition, the Center for Student Involvement web page lists service opportunities located within a few miles of the campus. See the **Volunteer Directory** for more information.

### **DAY OF SERVICE**

The Center for Student Involvement offers two large-scale Days of Service each year. Days of Service are one-time volunteer opportunities available to UH students, faculty, and staff that occur twice a year. The first event is our **Weeks of Welcome Day of Service** held in August. In January, we honor Dr. Martin Luther King, Jr. with the **MLK Day of Service** as part of the campus-wide MLK Celebration. Days of Service are an opportunity for the campus to come together and build upon the great service performed throughout the year by the UH community.

### **CONSTITUTION DAY**

In late 2004, Senator Byrd passed a legislation requiring that all schools, colleges and Federal agencies receiving Federal funds offer annual educational programming involving the Constitution of the United

States on Constitution Day, September 17. Constitution day is celebrated on September 17th as the anniversary of the day the framers signed the document. Constitution Day is observed by spotlighting historic events, influential people and the document itself. The purpose of this week is to encourage the UH community to continue learning and appreciating this living document which, despite its birth over 200 years ago, still plays an integral role in our everyday lives.

#### PRESIDENT'S VOLUNTEER SERVICE AWARD

The President's Volunteer Service Award (PVSA) is the premier volunteer awards program, encouraging citizens to live a life of service through presidential gratitude and national recognition. Track your service hours through **Get Involved**. Sign in through your student organization or through the Center for Student Involvement to log your service time.

# **UNIVERSITY SPONSORED ORGANIZATIONS**

The Center for Student Involvement houses 6 programming-based organizations. These organizations receive their funding from student fees and work to enrich the lives of all University of Houston students. They work with different and unique areas of interest. For more information, browse the university sponsored organizations below.

### **ACTIVITIES FUNDING BOARD (AFB)**

This student-run agency of the Student Fees Advisory Committee (SFAC) allocates a portion of student services fees to "activities" funding for registered student organizations. AFB provides funding for program on campus and attending conferences off-campus that relate to student organizations' mission.

### **COUNCIL FOR CULTURAL ACTIVITIES**

The Council for Cultural Activities (CCA) has a mission to promote, advance, support, and increase the level of cultural awareness and ethnic diversity at the University of Houston. CCA is comprised of individuals and member organizations that represent the diverse student body and interests of the campus community. CCA welcomes all UH students, so come and get involved today!

### **FRONTIER FIESTA**

Frontier Fiesta is a diverse showcase for the talents of the University of Houston student body. Each year a piece of our campus is transformed into a fully functional town called "Fiesta City." Attractions include concerts, Broadway-style variety shows, a cook off, a carnival, and Family Fun Day. This student-led festival is a part of a long-standing tradition at UH dating back to the 1940's.

Become involved as a volunteer, or your organization can host a variety show, carnival booth, multicultural performances, and more.

### **HOMECOMING**

This annual event welcomes alumni and current students to a celebration of the University. Students comprise the planning board.

### METROPOLITAN VOLUNTEER PROGRAM (MVP)

To foster volunteering by the UH student body by establishing campus-wide and community service events for all to participate.

### STUDENT PROGRAM BOARD (SPB)

The Student Program Board's mission is to provide high-quality educational, enrichment, and entertainment programs that enhance student life at the University of Houston and contribute to overall student development.

# **CONTACT AND LOCATION INFORMATION**

The Center for Student Involvement is now conveniently located in 103 Student Center North. There, RSOs can get assistance with services like activities funding and event registration. The Reception Desk in the lobby area of the Student Center North can provide access to designated RSO mailboxes and carrel space, as well as storage for university sponsored student organizations.

Phone: (832) 842-6245 Fax: (713) 743- 5170

uh.edu/csi csi@uh.edu

Facebook / Twitter / Instagram